

**FIG RHYTHMIC GYMNASTICS WORLD CHALLENGE CUP
PORTIMÃO (POR)
21 – 23 MAY 2021
INDIVIDUAL AND GROUP**



DIRECTIVES

EVENT ID: 16531

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Portugal** has the pleasure to invite your National Federation to participate in the aforementioned official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 A 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 e-mail: smartinet@fig-gymnastics.org website: www.gymnastics.sport
HOST FEDERATION	Gymnastics Federation of Portugal Contact Person: ARAÚJO, Paula Estrada da Luz, n.º 30-A 1600-159 Lisboa - Portugal Tel: +351 21 814 11 45 e-mail: rgportugal@gympor.com website: http://www.fgp-ginastica.pt
LOCATION	Portimão, Algarve, Portugal
DATE	21 – 23 May 2021
VENUE	Portimão Arena Address: Parque de Feiras e Exposições de Portimão Caldeira do Moinho 8500 – 726 Portimão Tel: + 282 470 870 Venue capacity: 2.530 seats
APPARATUS SUPPLIED	<u>Floor Gymnova FIG ID 156</u> Competition Hall: 1 floor Warm up area: Ballet bars and 1 floor Training hall: 4 floors There is also the possibility of site to train with 2 carpets and a warm-up gymnasium in the renovated Municipal Sports Hall. A detailed list of the apparatus will be published on the FIG online calendar.

REPLACEMENT HAND APPARATUS SUPPLIER	<p>Replacement Apparatus (provided by the LOC) - Venturelli</p> <p>These Directives will be updated at least six months prior to the event with the name of the apparatus supplier(s) and the FIG ID of each replacement hand apparatus.</p> <p>A detailed list of all apparatus will also be published on the FIG online calendar.</p> <p>Gymnasts' Personal apparatus: The list of the RG Hand Apparatus with valid certificates is published on the FIG website (here) and updated regularly. Make sure that your gymnasts use only FIG certified Hand Apparatus for this event and for any other FIG recognized competitions, as they will not be allowed to compete with an Apparatus which does not comply with the norms.</p> <p>Random checks on the FIG and Manufacturers' Logos will be carried out during the Event.</p>														
PROVISIONAL SCHEDULE	<table border="0"> <tr> <td>Tuesday 18 May:</td> <td>Arrival of FIG Technical Delegate</td> </tr> <tr> <td>Wednesday 19 May:</td> <td>Arrival of Delegations</td> </tr> <tr> <td>Thursday 20 May:</td> <td>Training and Podium Training Orientation Meeting Judges' Instruction</td> </tr> <tr> <td>Friday 21 May:</td> <td>Opening Ceremony</td> </tr> <tr> <td>Saturday 22 May:</td> <td>Qualification Individual and Group</td> </tr> <tr> <td>Sunday 23 May:</td> <td>Qualification Individual and Group Apparatus Finals Individual and Group</td> </tr> <tr> <td>Monday 24 May:</td> <td>Gala and Closing Ceremony Departure of delegations</td> </tr> </table> <p>World Challenge Cup competitions may not be combined with any other competitions.</p>	Tuesday 18 May:	Arrival of FIG Technical Delegate	Wednesday 19 May:	Arrival of Delegations	Thursday 20 May:	Training and Podium Training Orientation Meeting Judges' Instruction	Friday 21 May:	Opening Ceremony	Saturday 22 May:	Qualification Individual and Group	Sunday 23 May:	Qualification Individual and Group Apparatus Finals Individual and Group	Monday 24 May:	Gala and Closing Ceremony Departure of delegations
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COMPETITION FORMAT	<p>Individuals All-Around which serve as qualification for the Apparatus Finals:</p> <ul style="list-style-type: none"> All Individual gymnasts have to participate in the All-Around qualification <p>Apparatus Finals:</p> <ul style="list-style-type: none"> The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition participate in the Finals <p>Group competitions: All-Around which serve as qualification for the Routine Finals:</p> <ul style="list-style-type: none"> All Groups have to participate in the Qualifications <p>Final Group Routines:</p> <ul style="list-style-type: none"> The top eight (8) groups of each Group Routines will qualify for the Finals. 														
FEDERATIONS INVITED	<p>All FIG affiliated Federations are invited.</p>														
SIZE OF DELEGATION AND FIG LICENSE	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate.</p> <p>No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</p> <p>The maximum size of the invited delegation is as follows:</p>														

	Individual	Group	Joint
Head of Delegation	1	1	1
Team Manager (for Groups only)	-	1	1
Coach	2 (max. 1 per gymnast)	1	max. 3
Gymnasts	2	6	max 8
Medical Doctor	1	1	1
Paramedical Staff	1	1	2
Judges	1	1	2
TAC zone 1 for coach	1	1	2
TAC zone 3 for Head of Delegation or Team Manager	1	1	1

AGE LIMITS

16 years in the year of the competition

JUDGES AND JUDGES' PANELS

Competitions will be evaluated by two Panels of Judges for Individual and one Panel of Judges for Group as follows:

Per panel:

- 4 Difficulty (D) Judges (min. cat. 2)
- 6 Execution (E) Judges (min. cat. 3)
- Time (T) and 2 Line (L) Judges (min. cat 4)

Priority will be given to the highest categories.

The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the RG Technical Delegate.

The participating member federations must send minimum one qualified judge if they participate with individual gymnasts and one qualified judge if they participate with a group. Those judges can be the same or different.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the online nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.

Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation.

The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 19 March 2021.

FIG TECHNICAL DELEGATE

The FIG Technical Delegate will be proposed by the FIG RG TC. He/she will serve as President of the Superior Jury.

REGISTRATION DEADLINES

Definitive and Nominative Registrations must be made exclusively online via the FIG platform.

Definitive registration:	19 March 2021	(2 months prior to the event)
Nominative registration	19 April 2021	(4 weeks prior to the event)

Late registrations are subject to fines as follows:

Fine for missing or late Definitive Registration	CHF 750.-
Fine for missing or late Nominative Registration	CHF 500.-

DRAWING OF LOTS

The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) on 28 April 2021.

Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.

ENTRY FEES

The not refundable cost for the Entry Fee is:

- 30 EUR per gymnast
- 55 EUR per all other participants (except judges)

At the time of the Definitive entry 100% of the entry fee must be paid to the LOC. Entry fees must be paid 100% by 19 March 2021 and according to the number of persons registered in the Definitive Form.

Entries without payment of the entry fees will be considered as invalid and will be refused.

ACCOMMODATION AND MEALS

The invited participating federations must pay for the accommodation expenses of their delegation members.

The hotels' prices are per person and per night and include:

Category 1 Hotel

Euro 170,00 (single room, full board)
Euro 140,00 (double/twin room, full board)
Euro 120,00 (triple room, full board)

Category 2 Hotel

Euro 130,00 (single room, full board)
Euro 115,00 (double/twin room, full board)
Euro 100,00 (triple room, full board)

Category 3 Hotel

Euro 130,00 (single room, full board)
Euro 100,00 (double/twin room, full board)

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 19 March 2021 at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

Cancellation/Reimbursement Policy:

50% of the total amount due for Accommodation and meals cost shall be reimbursed if the cancellation occurs until 19 April 2021. After, no reimbursement will be made.

FINAL BANQUET

The Final Banquet will be offered to all participants who have booked their accommodation through the LOC.

Extra -Tickets for the Final Banquet will be available at the cost of EUR 30 each and can be paid at the LOC offices until 20 May 2021 (19h00, Portugal time).

The LOC will not reimburse any cancelled entry ticket of the Final Banquet.

INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the International travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 19 April 2021.</p>
LOCAL TRANSPORTATION	<p>The LOC will provide free local transportation for all participants who booked their accommodation through the LOC:</p> <p>Transfer from/to Faro (FAO) airport, as well as a shuttle service from/to the Hotels and the Venue, for trainings and competitions.</p> <p>Arrival airport: Faro (1h30m distance to Portimão by bus – LOC provided).</p>
VISA	<p>Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your travel to Faro, Portugal. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 19 March 2021 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Details on IMSSA procedure: https://www.imssa-sos.com/en/. Access code:</p> <ul style="list-style-type: none"> • FIG • 22AYCA094186
ACCREDITATION	<p>Accreditations will be given at the “Portimão Arena” upon the arrival of the Delegations.</p> <p>A photo of each member of the delegation (in electronic format – JPEG – must be sent to the LOC together with the nominative registration – 19 April 2021).</p> <p>Please note: Photos taken upon arrival will be charged to the National Federations at a cost of EUR 20 each.</p> <p>The Head of Delegation must bring to the Accreditation:</p> <ul style="list-style-type: none"> • FIG Licenses of the gymnasts • Proof of all payments • Certification of valid insurance • Proof for full payment towards the LOC • National Flag • Gymnasts music (Cd’s or pen drive)* • Gala Form <p>*Note: All participating federations are kindly requested to send as well the music of their gymnasts/Groups to the official e-mail of the event rgportugal@gympor.com at the time of the Nominative entry (max. size 10 MB; file format – mp3).</p> <p>In addition, the LOC will distribute information regarding gymnasts’ safeguarding plan.</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this</p>

World Challenge Cup.

Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.

BANK ACCOUNT INFORMATION

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: **FIG RG World Challenge Cup Portimão 2021**

Bank: Millennium BCP
 BENEFICIARY: Gymnastics Federation of Portugal
 IBAN: PT50 0033 0000 0188 0157 8909 6
 BIC/Swift: BCOMPTPL

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

TIE BREAKING RULES

In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulation Section 3 shall be applied.
 After application if there is still a tie:

For participation to the Apparatus Final (Individual) and Final Routine (Group):

- The tied gymnasts / groups will proceed to the final.

For Prize money:

- The prize money of the tied ranks will be added and divided by the number of ties.

For World Challenge Cup Points:

- The World Challenge Cup points of the tied ranks will be added and divided by the number of ties.

For Yearly winner:

- The number of ranks of the three counting competitions achieved by the respective gymnast/group will be added and the gymnast/group with the lowest total will prevail.
- If there is still a tie, the total score of the three counting exercises will be added and the gymnast/group with the highest total will prevail.
- If there is still a tie, the total execution score of the three counting exercises will be added and the gymnast/group with the highest total execution score will prevail.

PRIZE MONEY

The Prize Money paid by the Organizing Member Federation (free of any deductible taxes) will be distributed in EUR according to the requirement mentioned in the 2017-2020/2021 RG World Challenge Cup Rules:

Individuals All Around	CHF 2700
Individuals by apparatus	CHF 2000
Groups All Around	CHF 2700
Groups Finals 5 and 3+2 each	CHF 2700

Individuals All Around:

Ranking	Total of CHF 2'700
1	CHF 700
2	CHF 550
3	CHF 450
4	CHF 300
5	CHF 250
6	CHF 200
7	CHF 150
8	CHF 100

Individuals – per apparatus:

Ranking	Total of CHF 2'000
1	CHF 600
2	CHF 450
3	CHF 300
4	CHF 200
5	CHF 150
6	CHF 100
7	CHF 100
8	CHF 100

Groups All Around:

Ranking	Total of CHF 2'700
1	CHF 1'200
2	CHF 900
3	CHF 600

Groups – per routine (5 and 3+2) each:

Ranking	Total of CHF 2'700
1	CHF 1'200
2	CHF 900
3	CHF 600

Should less than 4 federations participate in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

ASSIGNMENT OF WORLD CHALLENGE CUP POINTS FOR THE RANKING LIST

The results and the updated FIG World Challenge Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Challenge Cup Ranking Lists for:

- Individual All-Around
- Individual per apparatus
- Group All-Around
- Group Routine

are established for the four World Challenge Cup Series, beginning with the first World Challenge Cup competition of the series and ending with the last World Challenge Cup event of the series.

For the Individual All-Around and Apparatus Ranking Lists, World Challenge Cup Points are assigned to the competitors **by name**.

For the Groups All-Around and Routine Ranking Lists, World Challenge Cup Points are assigned to the **Federation**. The Groups are listed **by Federation** only.

Rank	Points	
	Individuals	Groups
1	50	50
2	45	45
3	40	40
4	35	35
5	30	30
6	25	25
7	20	20
8	15	15
9	13	8
10	12	7
11	11	6
12	10	5
13	9	4
14	8	3
15	6	2
16	5	1
17	4	-
18	3	-
19	2	-
20	1	-

Should less than 4 federations participate per apparatus or per category in the World Challenge Cup competition (Individual Gymnasts and/or Groups), no World Challenge Cup Points will be given.

YEARLY WINNER

The yearly winner of the World Challenge Cup Series is the gymnast / group with the highest number of points of each of the World Challenge Cup Series Ranking List after the last event of the series, counting the best results (maximum 3, **regardless of the number of competitions the gymnast participated in**).

A special award ceremony will be held at the last World Challenge Cup Competition of the year in which the winning gymnasts/groups shall receive a Cup.

EVENT MANAGER

Mr. SOUSA, Álvaro
 Estrada da Luz, n.º 30-A
 1600-159 Lisboa / Portugal
 Tel: (+351) 21 814 11 45
 e-mail: alvaro.sousa@gympor.com

MEDIA

Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited.
 All media representatives (journalists, photographers, TV) must request an accreditation from the LOC. Media Office as soon as possible to have access to the

	<p>media centre on the competition venue.</p> <p>Media Officer: Ms. PATROCINIO, Joana Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 e-mail: comunicacao@gympor.com</p>
SOCIAL MEDIA	<p>Facebook page: https://www.facebook.com/ginasticaportugal?fref=ts Youtube: https://www.youtube.com/user/ginasticaportugal</p>
MEDICAL SERVICES	<p>The Local Organizing Committee will provide first aid medical services. A physiotherapist and medical support will be present during training and competitions as well as other staff specialized in first aids.</p>
OFFICIAL HOSPITAL	<p>Centro Hospitalar do Algarve – HOSPITAL DE PORTIMÃO Address: Sitio do Poço Seco 8500-338 Portimão Tel: +351 282 450 300 Fax: +351 282 450 390</p>
DOPING CONTROLS	<p>The Organizing Member Federation will provide at its own charge a minimum of 3 doping controls for Individual gymnasts and 3 for Groups.</p>
MARKETING	<p>FIG advertising and publicity norms must be respected.</p>
TELEVISION	<p>Television coverage is compulsory. The Organizing Member Federation must guarantee the production of a basic feed (international signal). The International signal must be available for the FIG and its Right holders free of charge at the international Broadcasting Centre or at the Gateway without any limitations and free of any access fees.</p> <p>Host Broadcaster: RTP Address: Av. Marechal Gomes da Costa, nº 37 – 1849-030 Lisboa – Portugal International TV Rights Distribution: IEC</p>
SCORING, RESULT SERVICE AND VIDEO CONTROL	<p>The Organizing Member Federation will provide a scoring and result service, including a high-quality video system which will allow the recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Superior Jury and the President of the Superior Jury. The videos will be sent to the FIG within one week after the competition.</p> <p>The Organizing Member Federation will provide a video control system which allows to treat inquiries and records all exercises of the competition in a god quality.</p>
RULES AND REGULATIONS	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Accreditation Rules • Advertising and Publicity Rules • Anti-Doping Rules • Apparatus Norms • Code of Ethics • Code of Points and relevant Help Desk • Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • General Judges' Rules • Licenses Rules

- Media Rules
- Medical Organization of the Official FIG Competitions and Events
- Regulations for Awards Ceremonies
- Specific Judges' Rules for Rhythmic Gymnastics
- Statutes
- Technical Regulations
- World Challenge Cup Rules for Rhythmic Gymnastics and subsequent decisions of the FIG Executive Committee

DEADLINES SUMMARY

Definitive Registration (online)	19 March 2021
Nominative Registration (online)	19 April 2021
Accommodation Form	19 March 2021
Visa Request Form	19 March 2021
Meals Form	19 March 2021
Payment of the Entry Fee	19 March 2021
Payment of the Accommodation and Meals Costs (first 50%)	19 March 2021
Travel Schedule Form	19 April 2021
Payment of the Accommodation and Meals Costs (second 50%)	19 April 2021
A photo of each delegation member (electronic format – JPEG)	19 April 2021
Payment of the fine for missing judge	19 April 2021
Music's Gymnasts (mp3 format)	19 April 2021

Sincerely Yours,



Lisbon, 21st July 2020

Signature of the President or Secretary General of the NF