FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE

ID 17678

3RD FIG RHYTHMIC GYMNASTICS JUNIOR WORLD CHAMPIONSHIPS
INDIVIDUAL AND GROUP COMPETITIONS
WITH COMBINED TEAM RANKING

SOFIA (BUL)
18 – 22 JUNE 2025

3rd Rhythmic Gymnastics Junior World Championships
18.6.2025 - 22.6.2025
SOFIA

Directives

Dear President,

The International Gymnastics Federation is pleased to herein provide you with the Directives for the 3rd Rhythmic Gymnastics Junior World Championships to be held in Sofia (BUL) from 18 to 22 June 2025.

These Junior World Championships will be organised following the current valid version of the FIG Statutes, Technical Regulations, RG Code of Points, Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events and other Rules, Regulations and Guidelines valid starting 01 January 2025, onwards, any possible amendments by the date of the event, and any complements decided in the meantime.

All participating National Federations commit to abide by the Statutes and all FIG Rules and Regulations. National Federations not respecting them will not be allowed to compete.

Acronyms

CoP:	Code of Points
EC:	Executive Committee
FoP:	Field of Play
FIG:	International Gymnastics Federation
JWCH:	Junior World Championships
K&C:	Kiss & Cry
LOC:	Local Organising Committee
NF:	National Federation affiliated to the FIG
RG:	Rhythmic gymnastics
RGI:	Rhythmic gymnastics individual
RGG:	Rhythmic gymnastics group
SJ:	Superior Jury
TR:	Technical Regulations
WuH:	Warm-up Hall
WCH:	World Championships (senior)

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1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE
Contact persons: Ms. Sylvie Martinet / Ms. Eunice Lebre
Avenue de la Gare 12 A - Case Postale 630
CH - 1001 Lausanne - Switzerland
Tel.: +41 (0)21 321 55 10 - Direct: +41 (0)21 321 55 15 / 35
E-mail: smartinet@fig-gymnastics.org / elebre@fig-gymnastics.org
Website: http://www.gymnastics.sport

2. HOST FEDERATION AND LOCAL ORGANISING COMMITTEE

Host Federation:
BULGARIAN GYMNASTICS FEDERATION (BGF)
Contact Person: Mr. Krasimir Dunev
75 Vassil Levski blvd. - 1040 Sofia - Bulgaria
Tel: + 359 2 9300614
Fax: + 359 2 9800626
E-mail: bulgym@abv.bg

Local Organising Committee
BULGARIAN RHYTHMIC GYMNASTICS FEDERATION (BRGF)
Contact Person: Mrs. Rossina Atanassova
75 Vassil Levski blvd. - 1040 Sofia - Bulgaria
Tel: + 359 2 9300629
Fax: + 359 2 9801670
E-mail: bulrg_office@fbgr.org – for general correspondence with NFs, visa and travel
irena.atanasova@happytour.bg – for accommodation and meals. Please keep the LOC in cc.
Event Website: http://www.fbgr.org

3. LOCATION OF THE COMPETITION, TRAINING AND WARM-UP HALLS

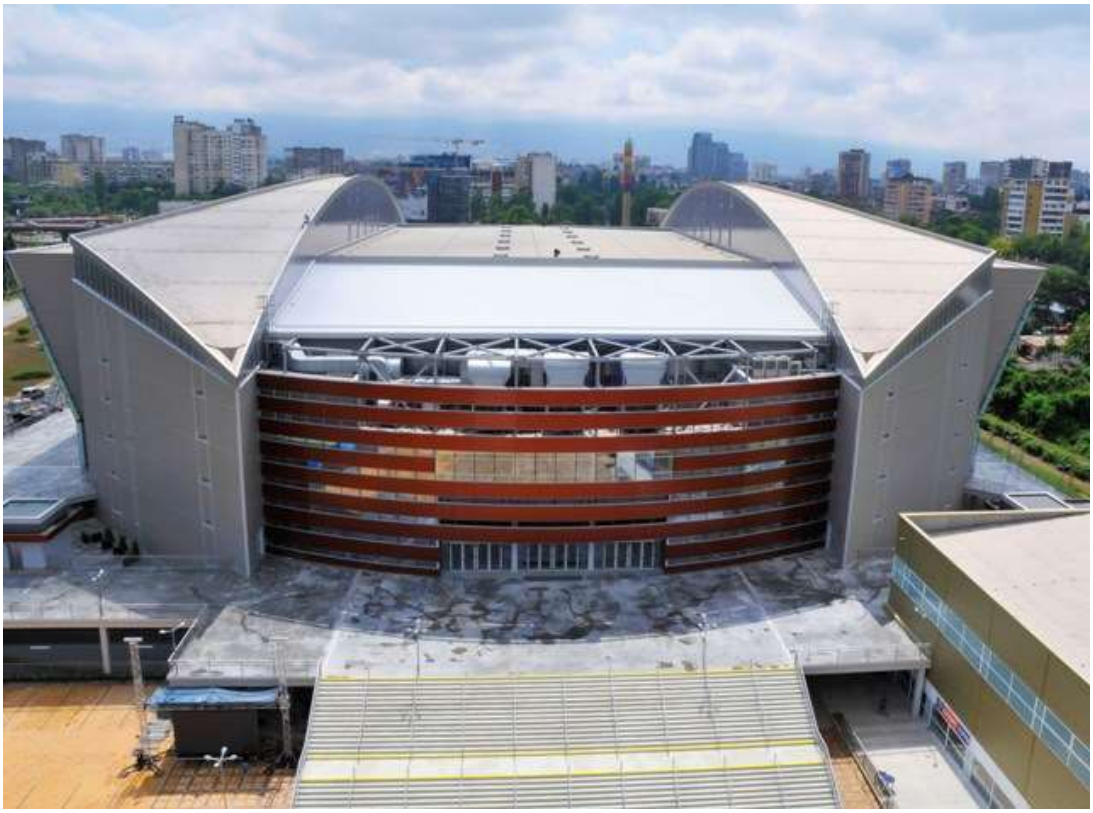
The Arena Sofia is a multifunctional sports hall built in 2011. The main function of MSH Arena Sofia is to provide the best conditions for performing sport activities. The design of the hall responds to all regulations of the international federations and their rules for organising and running World and European Championships as well as high level commercial tournaments.

Competition Arena	ARENA SOFIA 4th kilometer, complex BAN 1, “Asen Yordanov” str. - 1113 Sofia - Bulgaria Tel: + 359.2.9033749 - Fax: +359.02.9033750 Website: http://www.arenaarmeecsofia.com/the_arena/en Capacity: 12’373 seats, as set up for these JWCH Distance from the official hotels: between 3 to 10 km, 10 to 25 minutes.
Field of Play	Length: 77.20 m Width: 32.80 m Ceiling height: 15.88 m Equipment: 1 competition floor (14m x 14m)
Warm-up Hall	Behind the dividing curtain Equipment: 4 warm-up floors (14m x 14m)

Training Hall 1	Arena Armeec (Basketball hall) Length: 45.00 m Width: 20.00 m Ceiling height: 12.48 m Equipment: 3 training floors all with sound system Choreography zones Ballet bars Space for general warm-up and stretching Changing rooms and toilets
Training Hall 2	Sofia Sports Hall Length: 35.00 m Width: 37.00 m Ceiling height: 12-15 m Equipment: 3 training floors all with sound system Choreography zones Ballet bars Medical area Massage area Space for general warm-up and stretching Changing rooms and toilets

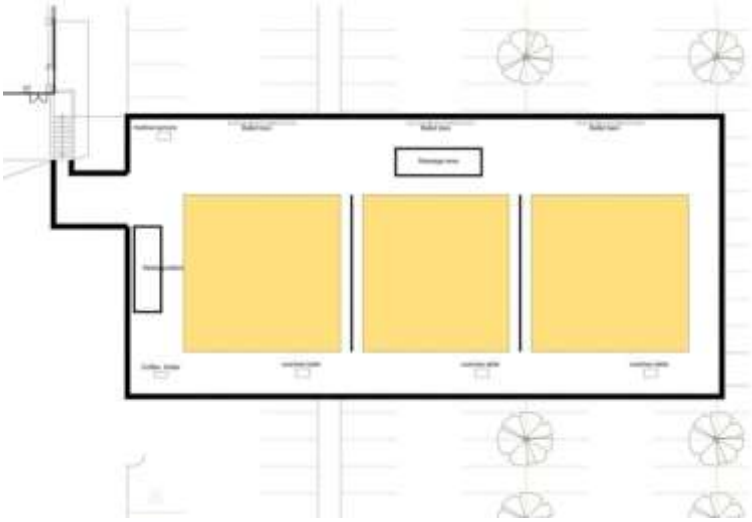
Detailed information and specific layouts will be appendices to the work plan.

External view Arena Sofia:

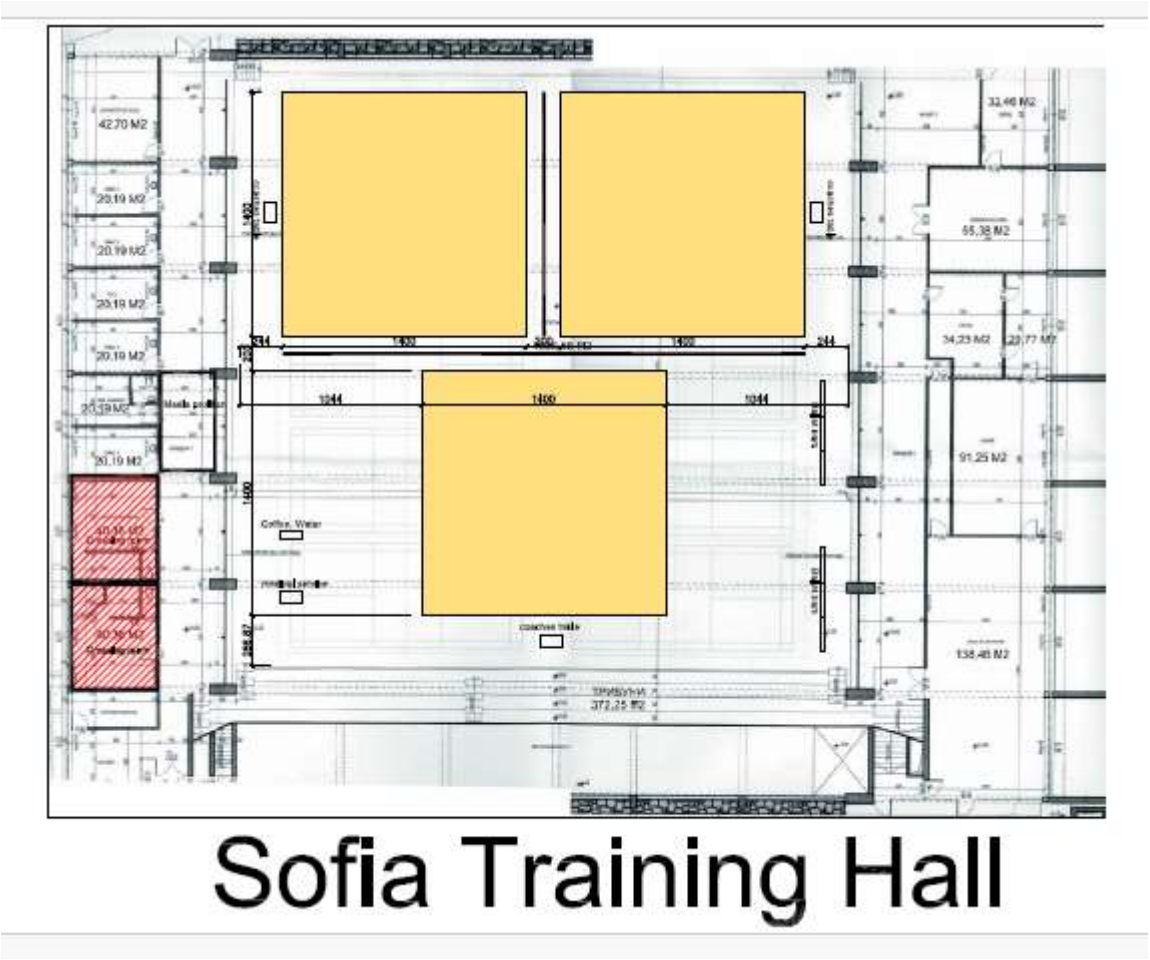


FoP:

Training Hall 1 Arena Armeec



Training Hall 2 Sofia Sports Hall



4. PROVISIONAL PROGRAMME (SUBJECT TO MODIFICATIONS)

DATE / TIME	DESCRIPTION
SAT. 14 June	*Day -2*
As announced	Official arrival day of FIG RG TC members
SUN. 15 June	*Day -1*
09:00 – 19:00	FIG RG TC meeting
MON. 16 June	*Day 1*
As announced	Official arrival day for RGI delegations
09:00 – 19:00	FIG RG TC meeting
TUE. 17 June	*Day 2*
09:00 – 10:00	**RGI orientation meeting**
10:15 – 13:15	RGI judges' instruction and judges' oath
13:15 – 13:30	RGI judges' instruction by scoring system specialists
As per schedule	RGI training and podium training
	RGI gymnasts' portrait photo session
WED. 18 June	*Day 3*
Early morning	Judges' draw (all positions) & briefing for RGI qualifications hoop and ball
All day	**RGI qualification hoop and ball** alternatively
tbc	Opening ceremony
	FIG RG TC meeting – judges' evaluations
TUE. 19 June	*Day 4*
As announced	Official arrival day for RGG delegations
Early morning	Judges' draw (all positions) & briefing for RGI qualifications clubs and ribbon
All day	**RGI qualification clubs and ribbon** alternatively
	Special award ceremony RGI fans favourite and 1st participation in RGI JWCH
	FIG RG TC meeting – judges' evaluations
FRI. 20 June	*Day 5*
09:00 – 10:00	**RGG orientation meeting**
10:15 – 13:15	RGG judges' instruction and judges' oath
13:15 – 13:30	RGG judges' instruction by scoring system specialists
As per schedule	RGG training and podium training
	RGG gymnasts' portrait photo session
As per schedule	Training for RGI finalists
SAT. 21 June	*Day 6*
As per schedule	Training for RGI finalists
Morning	Judges' draw (all positions) & briefing for RGG qualifications clubs and hoops
Afternoon	**RGG all-around competition 5 clubs and 5 hoops** alternatively
	Award ceremony RGG all-around ranking
	Award ceremony team ranking (RGI and RGG combined)
	Special award ceremonies RGG fans favourite, 1st participation in RGG JWCH and best synchronized team
SUN. 22 June	*Day 7*
10:15 – 11:00	Judges' draw (all positions) & briefing for RGI apparatus finals (4)
11:15 – 12:00	Judges' draw (all positions) & briefing for RGG apparatus finals (2)
13:00 – 13:37	**Presentation of the finalists and RGI hoop apparatus final**
13:40 – 14:17	**Presentation of the finalists and RGI ball apparatus final**
14:20 – 14:40	Award ceremony RGI hoop and ball
14:45 – 15:30	**Presentation of the finalists and RGG 5 pairs of clubs final**
15:30 – 15:40	Award ceremony RGG 5 pairs of clubs
15:50 – 16:27	**Presentation of the finalists and RGI clubs apparatus final**

16:30 – 17:07	**Presentation of the Finalists and RGI ribbon apparatus final**
17:10 – 17:20	Award ceremony RGI clubs and ribbon
17:35 – 18:20	**Presentation of the finalists and RGG 5 hoops final**
18:20 – 18:30	Award ceremony RGG 5 hoops final
18:45 – 19:30	Gala (tbc)
20:30 – 23:30	Banquet and closing ceremony
MON. 23 June As announced	*Day 8* Departure of delegations FIG RG TC meeting – judges' evaluations
TUE. 24 June As announced	*Day 9* Departure FIG RG TC members

5. PARTICIPATION RIGHT AND ACCREDITATIONS

Junior gymnasts holding a valid FIG license until the end of the competitions and with the correct age from FIG affiliated member federations in good standing may take part in these JWCH.

Participation rights with individuals

- each NF is entitled to participate with 1, 2, 3 or 4 individual gymnasts

Participation rights with a group

- each NF is entitled to participate with a group of 5 to 6 gymnasts

Maximum size of delegation

For the maximum size of each delegation, together with the number of transferable access cards (transferable within the Federation's official delegation) please refer to the FIG Accreditation Rules.

Supplementary accreditations may also be delivered to the FIG affiliated NFs and FIG authorities (either free of charge or at the charge of the delegations or the FIG authority), as per the FIG Accreditation Rules (reg. 1.3), provided that a request is sent in writing to the FIG by the time of the definitive registration, **19 March 2025** (23h59 CET) at the very latest.

According to the FIG Accreditation Rules, reg. 1.3.3:
Guests or VIP guests who have their accommodation booked through the LOC have access to the delegation seats (VIP seating and VIP lounge for VIP guest) and the event transportation system (T3), and they are invited to the farewell banquet.

Guests or VIP guests who do **not** have their accommodation booked through the LOC have access **only** to the delegation seats (VIP seating and VIP lounge for VIP guest). They are not entitled to use the event transportation system and are not invited to the farewell banquet.

Supplementary accreditations:

Additional for delegation:

Function	Price
Additional coach or choreographer	EUR 250
Additional paramedical staff	EUR 250
Guest	EUR 250
VIP guest	EUR 400
NF president as guest not as head of delegation	EUR 250
VIP NF president as guest not as head of delegation	EUR 400
Accompanying person of NF president (only if NF president attends the event)	EUR 250
VIP accompanying person of NF president (only if NF president attends the event)	EUR 400

Additional FIG and honorary members:

Function	Price
Accompanying person of FIG TC member	EUR 250
VIP accompanying person of FIG TC member	EUR 400
VIP accompanying person of FIG and former IFSA honorary member	EUR 400

Observers:

Function	Price
Observers of the next RG JWCH - maximum 6 accreditations	Free of charge
VIP observers – maximum 2 (included in the maximum 6)	Free of charge

Other observers:

Function	Price
Organisers of future multi sports games, RG junior continental championships and JWCH (other than the next RG JWCH)	EUR 250
VIP observers	EUR 400

Media Accreditation

International and local media representatives as well as federations' communications staff (local and international) who are interested in covering the event can register online at https://media.gymnastics.sport. In addition, NFs are requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at mediafig@fig-gymnastics.org before the registration deadline.

The registration timeline will be communicated at a later stage.

The FIG Accreditation Rules and Media Rules have to be strictly respected.

6. AGE LIMIT OF GYMNASTS

Gymnasts must not be less than 14 years of age and not more than 15 years (i.e. born in 2010 – 2011).

7. REGISTRATIONS AND ENTRY FEES

Registrations can only be made by FIG affiliated NFs in good standing, via the FIG online platform (click here) and by using the NF login (e-mail) and password.

Provisional registration

The provisional registrations must be completed from **11 December 2024** until **15 January 2025** (23h59 CET) at the very latest.

Definitive registration

The definitive registrations must be completed from **16 January** until **19 March 2025** (23h59 CET) at the very latest.

Definitive registrations received in the FIG office after the drawing of lots will be refused (i.e. the gymnasts will not be allowed to compete).

Nominative registrations – step 1

The nominative registrations must be completed from **20 March** until **21 May 2025** (23h59 CET) at the very latest.

Nominative registrations – step 2
The FIG online nominative registration will reopen from **22 May** until **04 June 2025** (23h59 CET) to allow NFs to modify in accordance with FIG rules for accreditation the composition of their delegation submitted at the nominative registration - step 1.
Past this deadline, the online system will be closed, and any further modifications related to the delegation's composition will then have to be communicated to FIG with the appropriate online forms.

Nominative registrations of coaches
No coaches will be accepted in these JWCH without a valid coach-sport profile at the deadline of the nominative registration – step 1. In order to be considered, the coach-sport profile (including all relevant documents) must be submitted in the FIG database by **07 May 2025** (23:59 CET) at the very latest.

Entry fees
The non-reimbursable registration fees to be paid to the FIG are of:

CHF 100.- per individual gymnast
CHF 100.- per group gymnast

8. LICENSES

No gymnasts will be accepted without a valid FIG license at the deadline of the nominative registration – step 1.

In order to be considered, license application forms (new or renewal) **must** be submitted at least one (1) month prior to the deadline for nominative registration – step 1.

Please consult FIG License Rules for additional information in this respect.

9. SUPERIOR JURY, JURY OF APPEAL AND JUDGES

Superior Jury
The RG TC President will be the president of the SJ. Each TC member will act as a SJ member. The additional SJ member(s) will be drawn on site during the official drawing of lots for the judges' panels, among the category 1 and 2 judges registered by their NF and present at the event.

Jury of Appeal and Supervisory Board
The Jury of Appeal will consist of two members of the FIG EC (one of them acting as President) and a third competent person to be designated in site in accordance with the matter of the appeal. In case of a judge's appeal, a person not involved in the decision of the SJ and in the judging process of the routine concerned will be nominated.
The composition of the jury of appeal will be communicated in the work plan.

Judges
Each NF may register one FIG brevetted judge with a valid category 1, 2 or 3 for the competition in which its gymnasts will participate (RGI and/or RGG).

NFs without category 1, 2 or 3 judges or participating for the first time in an RG JWCH are allowed to register one category 4 for Time or Line positions only, provided they have been announced by e-mail to the FIG office by their NF at the deadline of the nominative entry (nominative – step 1).

Federations participating with:

- Individual(s) only may register one (1) judge with a valid category of RGI FIG brevet
- A group only may register one (1) judge with a valid category of RGG FIG brevet

- Individual(s) and a group may register two (2) judges. One judge with a valid category of RGI FIG brevet and a second judge with a valid category of RGG FIG brevet. It can also be the same judge.

In order to have a clean FoP, the line judges will sit at the technical table and use a video control system.

Judges are requested to arrive in Sofia at the very latest one day before the judges' instruction of the competition they have been registered for by their NF (RGI or RGG), and to be available until the last competition day (22 June 2025).

Judges are allowed to watch the podium training sessions from the delegation seating only.

During competition, judges are absolutely prohibited from using any electronic device to talk, transmit or receive messages (mobile phone, mini-notebook, computer, connected watch etc.) or use any camera or video device (TR, section 1, art. 5.4) at the technical table.

Reminder:
According to the 2022 Code of Ethics art. 2d) and the 2025-2028 General Judges' Rules, art. 1, judges shall recuse themselves if

- they are or were married to or live in a registered partnership or co-habit with a gymnast
- they are related to a gymnast by birth or marriage in direct or in collateral line, including the following persons: grandparent, parent, uncle, aunt, brother, sister, child, grandchild, nephew and cousin.

10. JUDGES' INSTRUCTION AND JUDGES' DRAW

Given the proximity to the RG European Championships in Tallinn (EST), the judges' instruction cannot be held online and will therefore take place in person in Sofia, as mentioned in the above general programme.

Nevertheless, the judges' instruction material will be available on the STS platform from **24 May 2025**. Each judge will be required to log in to the STS by using his/her own username and password and to study the material by **14 June 2025** (23h59 CET) at the very latest. This will be verified and judges who did not respect this requirement will not be allowed to judge.
The judges' drawing of lots will be conducted in Sofia in accordance with the provisions of the 2025-2028 FIG General Judges' Rules including section 1. art. 7.10.3c of the FIG TR. They will take place during the judges' briefings before the beginning of each phase of competition.

11. GYMNASTS'AND GROUPS' DRAWING OF LOTS

The drawing of lots will decide the starting order of the qualifications and the apparatus finals. It will be conducted on **31 March 2025** at **14:00 Swiss time** at the FIG Headquarters in Lausanne (SUI), in the online presence of the RG TC President and Representatives of the LOC. Representatives of NFs, media and FIG authorities will be entitled to attend.

12. COMPETITION FORMAT AND PROGRAMME

The competition will be conducted according to the 2025 FIG TR, sections 1 and 3 for RG, art. 4.4 and will include:

- RGI qualifications
- RGI apparatus finals
- RGG all-around competition (qualifications for the finals) with all-around ranking
- RGG apparatus finals
- RGI and RGG combined team ranking

The apparatus programme for 2025 is as follows:

Individual				
Group	5 pairs of		5	

Team definition
A team consists of two (2) to four (4) individual gymnasts, and one (1) group.
NFs wishing to be part of the team ranking **must** participate with 2, 3 or 4 individual gymnasts performing 4 individual routines in total, and with a group performing 2 group routines.

Participation with individual(s)
General principles:
Each NF has the right to participate with 1, 2, 3 or 4 Individual gymnast(s).
Each NF has the right to choose the number of routines to be performed by its gymnast(s).
Each NF has the right to choose the apparatus to be performed by its gymnast(s).

Qualifications
Each gymnast must perform at least one (1) routine.
The minimum number of routines per gymnast is 1 and the maximum is 4 routines.
The maximum number of routines per NF is 4 in total, i.e. one (1) routine per apparatus.

Apparatus final
The best eight (8) gymnasts of the qualifications on each of the 4 apparatus of the programme are designated to participate in the apparatus finals, regardless if they participate with or without a team.

Participation with a group
General principle:
Each NF has the right to participate with one (1) group of 5 or 6 gymnasts.

Group all-around competition with team tanking:
To be included in the team ranking, each group must present 1 routine with 5 pairs of clubs and 1 routine with 5 hoops.

Group all-around competition without team tanking:
Each group may present 1 routine with 5 pairs of clubs and 1 routine with 5 hoops. A group may perform 1 routine only but will not be in that case eligible for the all-around ranking or team ranking.

All-around ranking:
The all-around ranking is established by adding the two (2) results of the all-around competition.

Apparatus Finals
The best eight (8) groups of the all-around competition of each apparatus are designated to participate in the apparatus final, regardless if they participate with or without a team.

Special provision for groups: please refer to the FIG TR, section 3, article 4.4.2.

Team Ranking:
The team ranking is established by adding the four (4) scores of the RGI qualifications and the two (2) scores of the RGG all-around competition.

13. TRAINING SESSIONS

Official training schedules
The provisional training, warm-up, and competition schedules will be included in the work plan.

Early or late training opportunities
Delegations arriving earlier or departing later than the official arrival and departure dates are requested to contact the LOC in order to receive information on early training opportunities, if needed, in local facilities other than in the official sites for these JWCH. All costs (training floor, accommodation, catering, etc.) and logistical arrangements (incl. transportation from/to the airport) related to these early or late training opportunities will have to be covered by the NFs concerned. As these opportunities are very limited, early or late training opportunities will be allocated on a "first come, first served" basis.

14. ATHLETES' BIOGRAPHIES

Athlete biographies are available online under this link and will be updated before the JWCH.

15. ATHLETES' PORTRAIT PHOTO SESSION

In order for FIG to promote your gymnasts and sponsors in the best possible way, an **official and compulsory athletes' photo session** for individual and for group gymnasts will be organised during the podium training days. More details will be included in the work plan and announced at the orientation meeting.

16. GYMNASTICS AMBASSADOR

There will be no Ambassador for these JWCH.

17. PUBLICITY

As the CoP foresees deductions should the FIG Advertising Rules Competition Clothing not be respected, each federation may fill-in the online FIG Publicity form (appendix B) if deemed necessary by **21 May 2025** at the very latest in order to have it approved.
While the Publicity Rule Chart is available on the FIG website under "Rules" for additional information, NFs may also contact tv@fig-gymnastics.org for further assistance if required.

18. EQUIPEMENT

Floor:
The Manufacturer Supplier will be SPIETH, FIG ID 547, color beige.

The dimensions of all floors will be: 14 x 14 m (performance area 13 x 13 m).

Replacement Apparatus
The LOC will provide the following replacement apparatus from the Sasaki manufacturer:

Hoop:	FIG ID 471
Ball:	FIG ID 473
Clubs:	FIG ID 466
Ribbon:	FIG ID 314
Ribbon Cane:	FIG ID 476

The color of the replacement apparatuses will be communicated in the work plan.

19. HAND APPARATUS

The list of the RG hand apparatus with valid FIG certificates is published on the FIG website (here) and updated regularly. Make sure that your gymnasts use only FIG certified hand apparatus for this event and for any other FIG recognized competitions, as they **will not be allowed** to compete with an apparatus which does not comply with the FIG norms.

Random checks will be carried out throughout the event by a representative of FIG and a representative of the GYMLAB - Freiburg Test Institute.

20. VISA

Please verify immediately with your travel agent or the Bulgarian Embassy or Consulate in your country if a visa is required for your travel to Bulgaria. The LOC will be happy to assist each delegation member with an official invitation letter, provided that the visa request is made to the LOC via email **ONLY** (at bulrg_office@fbgr.org) before **18 April 2025.** It is not guaranteed by the LOC that the requests made after this deadline will be fulfilled. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the delegation member as well as the city the visa application support letter must be sent to.

Bulgaria applies a visa-free system for holders of valid Schengen visa.

General visa information can be obtained at:
https://www.mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria.

21. TRANSPORTATION

International Transportation
The international travel to Sofia is at each delegation's own expenses. The FIG and the LOC strongly recommend that each NF takes cancellation insurance for its international transportation.

The LOC recommend each NF to book changeable and refundable flights at this stage.

Local Transportation
The LOC offer free local transportation to the official hotels and back for all accredited persons from:

- International Airport of Sofia (SOF) (13 km from the official hotels, 15 - 25 minutes by car)
- Sofia central railway
- Sofia bus station

Event local transportation service from the official hotels to the venue and back, as well as to any other official activities and back, will be provided to all delegations that stay at one of the official hotels, book their accommodation through the LOC and submit via the LOC online platform their travel schedule for arrival and departure by **21 May 2025.**

The LOC will apply an extra charge of EUR 50 up to 4 people and of EUR 100 for more than 4 people for each extra transportation for delegations arriving or departing in a different date than the official arrival/departure dates mentioned in the general programme.

Delegations that do not stay at one of the official hotels, did not book their accommodation through the LOC and did not submit their travel form in due course, will not be entitled to use the event local transportation service and will be responsible to be on time.

22. ACCOMMODATION

General Information
The LOC is delighted to provide FIG and the official delegation members with the below selection of hotels. The FIG and the LOC strongly recommend that the NFs book their accommodation through the LOC.

Please note that all rates are per person and per night and include breakfast (BB), and half board option (HB - breakfast and dinner), applicable city taxes, service charges, and local transportation.

Hotel for FIG and judges
Grand Hotel Millennium Sofia 5*****
Address: 1463 Sofia, 89V Vitosha blvd
Tel.: +35924456789
Website: https://grandhotelmillenniumsofia.bg

Single room in BB	EUR 300
Single room in HB	EUR 350
Double/twin room in BB	EUR 200
Double/twin room in HB	EUR 250

Distance to airport: 14.8 km - approx. 22 min. (by car)
Distance to competition venue: 6.0 km - approx. 10 min. (by car)
Distance to Sofia Sports Hall: 5.5 km - approx. 12 min. (by car)

Hotel for delegations - 1st Category
Hotel Novotel Sofia 4****
Address: 1784 Sofia, 115 Tsarigradsko Shosse blvd.
Tel.: +35929043000
Website: https://www.hotelnovotelsofia.bg

Single room in BB	EUR 200
Single room in HB	EUR 240
Double/twin room in BB	EUR 125
Double/twin room in HB	EUR 165
Triple room in BB	EUR 90
Triple superior room in HB	EUR 130

Distance to airport: 7.5 km - approx. 11 min. (by car)
Distance to competition venue: 2.3 km - approx. 5 min. (by car)
Distance to Sofia Sports Hall: 4.2 km - approx. 6 min. (by car)

Hotel for delegations - 2nd Category
Hotel and Spa Tsarsko Selo 4****
Address: 1415 Sofia, 72 Okolovrasten pat str.
Tel.: + 35928160101
Website: https://tsarskoselo-bg.com/

Single room BB	EUR 140
Single room HB	EUR 175
Double/twin room BB	EUR 100
Double/twin room HB	EUR 135
Triple room BB	EUR 80
Triple room HB	EUR 115

Distance to airport: 17,5 km - approx. 23 min. (by car)
Distance to competition venue: 9,3 km - approx. 17 min. (by car)
Distance to Sofia Sports Hall: 7.1 km – approx. 13 min. (by car)

Hotel for delegations - 3rd Category
Hotel Triada 4****
Address: 1574 Sofia, 5 Venera str.
Tel.: + 35929706777
Website: https://hoteltriada.com/

Single room BB	EUR 120
Single room HB	EUR 150
Double/twin room BB	EUR 95
Double/twin room HB	EUR 125
Triple room BB	EUR 75
Triple room HB	EUR 105

Distance to airport: 7.4 km - approx. 14 min. (by car)
Distance to competition venue: 2.5 km - approx. 6 min. (by car)
Distance to Sofia Sports Hall: 2.0 km – approx. 5 min. (by car)

Hotel for media
Information will be communicated at a later stage

Map showing the Venue and Hotels:

Map Hotels/Venue

Arena Armeec Sports Hall
Arena Armeets Sofia

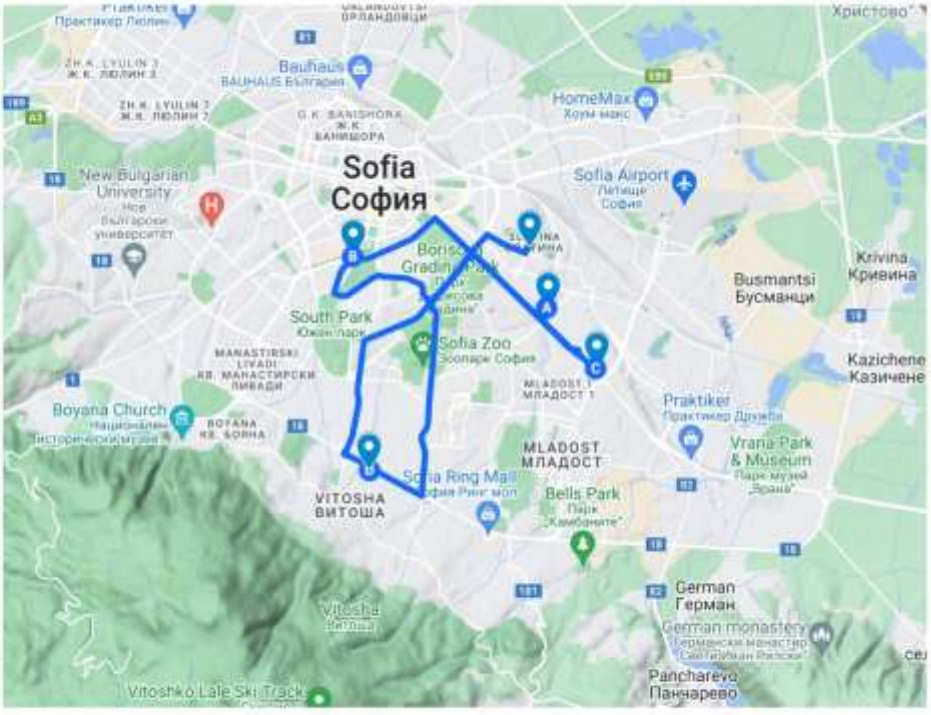
Directions Arena Armeets Sofia to all hotels
A Arena Armeets Sofia
B Grand Hotel Millennium Sofia
C Novotel Sofia
D Tsarsko Selo Spa
E Hotel Triada

Millenium Hotel
Grand Hotel Millennium Sofia

Hotel Novotel
Novotel Sofia

Hotel Tsarsko Selo
Tsarsko Selo Spa

Hotel Triada
Hotel Triada



Hotel Reservations
NFs can book their hotel via the LOC online platform. The rooms will be assigned strictly in order of booking receipt (first come, first served). NFs should therefore request their accommodation reservations as a matter of priority and well in advance of the due date as rooms are limited. While NFs are welcome to let the LOC know the name of their preferred hotel, the final allocation will however be the full responsibility of the LOC. If the desired hotel is not available since it is already fully allocated, NFs will be informed by the LOC in order to discuss alternative options and change hotel.

The accommodation booking (number of rooms) has to be submitted to the LOC via the LOC online platform by **04 April 2025** at the very latest.

The rooming list (names-to-rooms assignment) has to be submitted to the LOC via the LOC online platform by **21 May 2025** at the very latest.

All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) will have to be settled to the hotels upon departure. Please note that the hotels will request a valid credit card or a deposit upon arrival.

23. MEALS

Breakfast (and HB option) are included in the price of each room. The meal plan (lunch and dinner) is not compulsory and the delegations are free to make their own meals arrangements for lunch and dinner. Lunch will be taken only in the Arena (one big restaurant for delegation members and a separate restaurant for the FIG authorities and working judges). Dinners will be taken only at the respective hotel.

Access control rights to lunches and dinners will be controlled by meal coupons.

Bookings of lunch and dinner must be made via the LOC online platform as soon as possible but by **18 April 2025** at the very latest.

The price for one meal ticket is as follows:
- 25 EUR per lunch
- 50 EUR per dinner at the hotel for FIG and judges
- 40 EUR per dinner at the hotel for delegation and media – 1st category
- 35 EUR per dinner at the hotel for delegation and media – 2nd category
- 30 EUR per dinner at the hotel for delegation and media – 3rd category

The LOC will provide the delegations with free water, coffee and fruit in the training halls and only water in the warm-up hall. The LOC will provide the working judges with small drinks, fruit and snacks throughout the event.

The LOC will **not** provide any meals to the judges. It is the responsibility of the NFs to order and pay for the meals of their judges.

To optimize as well as possible the meals plan, breakfast, lunch and dinner time will be determined in accordance with the training and competition schedules. They will be mentioned in details in the work plan.

Farewell Banquet
Accredited delegation members (with the exception of E- and R- media), who stay at one of the official hotels and book their accommodation through the LOC will receive a free ticket for the farewell banquet.

All other persons wishing to attend the banquet will be able to do so, provided that a request is sent to the LOC via e-mail by **18 April 2025**. The amount of 50 EUR per ticket must be paid in full to the LOC by **01 May 2025.**
The location and the time of the farewell banquet will be communicated in the work plan.

24. FINANCIAL OBLIGATIONS – PAYMENT

Payments to FIG:
The non-reimbursable registration fee must be paid to FIG.
The requisite entry fees are due and must be received by the FIG at the latest thirty (30) days after the definitive registration deadline. Registrations without payment of the entry fee in due time will not be considered, i.e the gymnasts will consequently not be allowed to participate in the competition. In the case of none or partial participation, the entry fee will not be reimbursed.
NFs which have not fulfilled their financial obligations towards FIG (e.g., annual membership fees, unpaid invoices etc.) will not be allowed to participate in these JWCH either.

Each participating NF is kindly requested to clearly state payment's purpose as follows:

NF Event ID Discipline Event level Year Host Country
Example: SUI 17678 RG JWCH 2025 BUL

Failing to do so will lead to an unidentified fund transfer and may cause your NF to appear not to have met its financial obligations. The participating federation is responsible for covering all bank fees in connection with the bank transfers

The payment must be made in **CHF** only. Total amount of the FIG entry fees to be paid to:

Beneficiary	Fédération Internationale de Gymnastique Av. de la Gare 12 A CH-1003 Lausanne/Switzerland
Bank Account / IBAN	CH40 0027 2272 5630 1649 0
IBAN	UBS Switzerland SA Place St-François 16 CH-1002 Lausanne/Switzerland
SWIFT/BIC	UBSWCHZH80A

Credit card
Should you wish to pay by credit card, please contact the FIG Finance Department (finance@fig-gymnastics.org) and provide the following information:

- NF Event ID Discipline Event level Year Host Country (as per the example above)
- amount and currency
- e-mail address to be used for receiving the link which will allow you to directly enter the credit card details.

FIG fines
The fines after missing the registrations deadlines or after late registrations are as follows (as per the TR, Section 1, Reg. 11.1.2):

Fine after missing the provisional registration deadline or after late provisional registration	CHF 500
Fine after missing the definitive registration deadline or after late definitive registration (until the gymnast's drawing of lots)	CHF 1'500
Fine after missing the nominative registration - step 1 deadline or after late nominative registration – step 1	CHF 1'000

Please note that the regulation concerning the FIG fines will be strictly respected.

Payments to the LOC:
NFs which have not fulfilled their financial obligations towards the LOC by the given deadlines herein mentioned may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals, and local transportation.

Payment for accommodation, meals, extra local transportation, additional banquet tickets, supplementary accreditations and LOC fines (if any) must be made via bank transfer in **EUR** to:

Beneficiary	Diamonds'21 Ltd
Beneficiary address	Bulgaria, Sofia 1040, 75, Vassil Levski blvd.
Beneficiary Bank	DSK Bank
Bank address	22, Gotze Delchev blvd., Sofia, Bulgaria
IBAN	BG49STSA93000029046246
SWIFT Code:	STSABGSF

All bank fees in connection with the bank transfer must be covered by the participating NFs. Please state the name of your Federation and the payment purpose on the transfer.

Example: SUI 17678 RG JWCH 2025 BUL – accommodation payment.

The costs must be paid to the LOC as follows:
Before **01 May 2025**: 100% accommodation costs and 100% meals costs.
Before **01 May 2025**: supplementary accreditations.
Before **01 May 2025**: additional banquet tickets.
Before **01 June 2025**: fines for missing accommodation, meals, travel, photos.

Failure to receive the payment by the required dates will result in the reservations being cancelled and fines being applied.

LOC fines – to be paid by 01 June 2025

Fine for late upload of travel details on the LOC platform (after 18 May 2025):	EUR 150
Fine for late accommodation needs booking on the LOC platform (after 04 April 2025):	EUR 150
Fine for late meal plan booking on the LOC platform (after 18 April 2025):	EUR 150
Fine for missing photo upload (after 18 May 2025) and photo needs to be taken on site:	EUR 150
Fine for late or missing payments to the LOC (including all payment deadlines)	
Outstanding amount up to EUR 5.000:	EUR 500
Outstanding amount up to EUR 10.000:	EUR 1.000
Outstanding amount from EUR 15.000:	EUR 1.500

Please note that the regulation concerning the LOC fines will be strictly respected.

25. CANCELLATION POLICY

The FIG and the LOC strongly recommend that each NF takes cancellation insurance for their accommodation and meals booking.

Accommodation cancellation fees when notice is given:

Date	**Cancellation fee**
Until 01.05.2025	No charge
From 02.05.2025 to 16.05.2025	50% of the total accommodation costs will be charged
From 17.05.2025 onwards	100% cancellation fee of the total accommodation cost will be applied

Meal cancellation fees when notice is given:

Date	Cancellation fee
Until 01.05.2025	No charge
From 02.05.2025 to 16.05.2025	50% of the total meal costs will be charged
From 17.05.2025 onwards	100% cancellation fee of the total meal costs will be applied

The LOC is kindly asking the NFs to respect the deadlines and to note that all cancellation fees will be applied.

26. CHANGE REQUESTS

Change requests relevant to **logistics** matters such as transport information (arrival/departure details), hotel reservation (number of rooms or rooming list), meal order etc., made after the respective LOC deadlines will be fined by the LOC. A fee of EUR 50 will be charged per change request. Fees for change request are in addition to cancellation costs. The logistics change requests must be submitted by e-mail the official e-mail of the LOC.

Names or functions changes are allowed in the FIG TR and cannot be fined. They must be submitted to the FIG either via the online registration platform or with the relevant online forms

27. INSURANCE

The Host Federation, the LOC and FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.

The FIG TR foresee that all participating NFs are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their delegation.
Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to the IMSSA documents for additional information regarding the FIG IMSSA insurance for Athletes and Judges.

A copy of the insurance while in the host country must be sent via e-mail to the LOC well in advance but no later than **21 May 2025.** If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the delegation members' insurance (e.g., coverage note or photocopy of the valid policy in English only) upon arrival at the latest. Insurance notes in other languages will automatically be refused. The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.

Delegation members with insufficient insurance coverage must inform the LOC in writing no later than **21 May 2025**. The LOC will subsequently offer insurance at the NFs' own charge as follows: EUR 20 per person and per day.
Note: This insurance will cover only official activities of the JWCH such trainings, competitions and routes of local transportation. Additional activities such as leisure or tourism will not be covered.

28. SAFEGUARDING AND PROTECTING PARTICIPANTS IN GYMNASTICS

From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail the LOC and/or the FIG safeguarding officers in case of harassment or abuse of any type or if they are worried or do not feel comfortable.

The information regarding the safeguarding officers will be communicated the workplan.

In addition, posters of the "10 Golden Rules of Gymnastics" – the FIG campaign to raise awareness about youth protection in gymnastics - will be displayed in several locations, including training and warm-up halls and public zones.

29. OFFICIAL HOSPITAL

The Official hospitals will be:

Name**:** Acibadem City Clinique
Address: 1407 Sofia, 51B Nikola Vaptsarov blvd.
Tel: +35924034000

Name**:** N.I. Pirogov
Address: 1606 Sofia,21 Gen. Totleben blvd.
Tel: +35929154303

The name of the LOC medical doctor will be communicated in the work plan.

The official hospital as well as the medical personnel assigned duly accept the International SOS (IMSSA insurance card) for all gymnasts holding a valid FIG License as well as for all judges with an International FIG judges brevet valid at the time of these JWCH.

30. DOPING CONTROLS

Under the supervision of the FIG, anti-doping control will be organised by the International Testing Agency (ITA) on behalf of FIG and according to the valid WADA Code, Standards and FIG Anti-Doping Rules.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG events, any gymnast in need of a TUE is responsible, together with her Federation, to submit her request to the FIG no later than 30 days before the start of this competition. No TUE request will be accepted nor approved on spot, except for duly justified emergency cases. Should you need further assistance about TUE requests, please contact the FIG at antidoping@fig-gymnastics.org.

31. MUSIC UPLOAD

The LOC is responsible to comply with the local laws of music copyright and to secure and retain all clearances required with respect to any and all music or sounds displayed during any phase of the event. In principle, the ClickNClear platform will also be used to assist NFs to ensure that the music of their gymnast(s) is appropriately licensed for use in competition.
If confirmed, the procedure to be completed by **21 May 2025** until 23:59 CET at the very latest is as follows:

- The link to access the ClickNClear system for these JWCH will be communicated to the participating NFs after the definitive registrations
- NFs will be required to create an account and add their gymnast(s) / group (if not done from previous FIG events)
- NFs will be asked to upload the music for their gymnast(s) / group
- NFs will be able to provide a music license agreement and supporting information for each of their gymnast(s) / group
- Information will be given to check whether their gymnast(s) / group music has been properly licensed.

During podium trainings, NFs will be able to verify that the music for their gymnast(s) / group is correctly played.

The “How To” document that will guide you through the upload process in an a appendix to these directives.
For technical support, please contact support@clicknclear.com.

32. MUSIC FORM

As the ClickNClear platform will be used, the usual music form (excel sheet) will no longer be needed.

33. PRIZE MONEY

No Prize money will be paid to the winners.

34. SPECIAL AWARDS

To celebrate gymnasts and increase gymnastics’ popularity, special awards will be given during the event. Further detailed information will be included in the work plan.

35. ROUND TABLES

Details on round tables will be included in the work plan.

36. ATHLETES’ MEETING

The FIG and its athletes’ representative for RG gymnastics, Ms. Siyana Vasileva, invite athletes from all participating NFs to the athletes’ meeting. All gymnasts are more than very welcome.
Details on this meeting will be included in the work plan.

37. WORK PLAN

The work plan will be published on the FIG online calendar six weeks at the latest before the start of the competitions.

38. LOC ONLINE PLATFORM

The LOC online platform will open one week after the deadline of the definitive registration. Before its opening, the LOC will provide by e-mail each NF with a link, sign in details to access the platform and instructions on how to access and use it. The platform will allow each delegation to create a profile for each of its delegation member.

After having received the log-in details to access the LOC online platform, NFs will be able to:

- Book accommodation and meals
- Submit travel schedule information (arrival and departure)
- Upload photos of each delegation member

Reminder:
Provisional, definitive, and nominative registrations as well as any kind of modifications within the delegations (name changes, function changes etc.) must be submitted via the **FIG** online platform or with the FIG relevant online forms to be official and valid.

39. PHOTOS UPLOAD

Together with the nominative registration – step 1 (21 May 2025), the NFs must upload to the LOC online platform one passport photo of each delegation member. The specifications of each photo must be as follows:

- File format: .jpg or .jpeg
- Dimension: min. 175 x 225 pixels, max. 1750 x 2250 pixels
- Width: 35 x 45 height
- File size: max. 2MB
- Background: white

Refer to section “fine for missing photo upload.

40. NATIONAL ANTHEM

The LOC will prepare the national anthem and national flag of each participating NF. Each participating NF will later be contacted by the LOC to confirm them.

41. INFORMATION SOFIA

Sofia is the capital and largest city of Bulgaria. 1.4 million people live in the city and 1.68 million people live in its metropolitan area. The city is at the foot of Vitosha Mountain in the western part of the country. Being in the centre of the Balkan peninsula, it is midway between the Black Sea and the Adriatic Sea, and closest to the Aegean Sea.

Weather in Sofia in September
Average max: Temperature 23°C (73.4 °F)
Average min: Temperature 12°C (53.6 °F)
Currency: Bulgarian lev (BGN)

The fixed rate against EUR established by the Bulgarian National Bank is as follows:
1 EUR = 2,06 BGN
1 BGN = 0,51 EUR
The banks and currency exchange offices apply very small differences to the rates.

42. SUMMARY OF THE DEADLINES AND PAYMENTS

For FIG

	Deadline
Provisional registration – online	15 January 2025
Definitive registration - online	19 March 2025
Written request for supplementary accreditations	19 March 2025
Coach-sport profile registration	07 May 2025
Nominative registration – step 1 - online	21 May 2025
Music upload to ClickNclear platform	21 May 2025
Online publicity (not compulsory)	21 May 2025
Nominative registration – step 2 - online	04 June 2025
Music upload to ClickNclear platform if changes between nominative 1 & 2	04 June 2025
Media accreditation	follows

Payments to the FIG

	Deadline
FIG entry registration fees	21 April 2025

LOC (online)

	Deadline
Accommodation (number of rooms)	04 April 2025
Visa request	18 April 2025
Rooming List (accommodation names-to-rooms assignment)	21 May 2025
Photo for accreditation	21 May 2025
Travel details	21 May 2025
Copy of the insurance while in	21 May 2025
Music upload to ClickNclear platform	21 May 2025
Music upload to ClickNclear platform if changes between nominative 1 & 2	04 June 2025

Payments to the LOC

Accommodation costs (100%)	01 May 2025
Supplementary Banquet	01 May 2025
Accreditations at the charge of the Delegations	01 May 2025
Fines for missing accommodation, meals, travel, photos	01 June 2025

Sincerely Yours,

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE

Nicolas Buompane
Secretary General

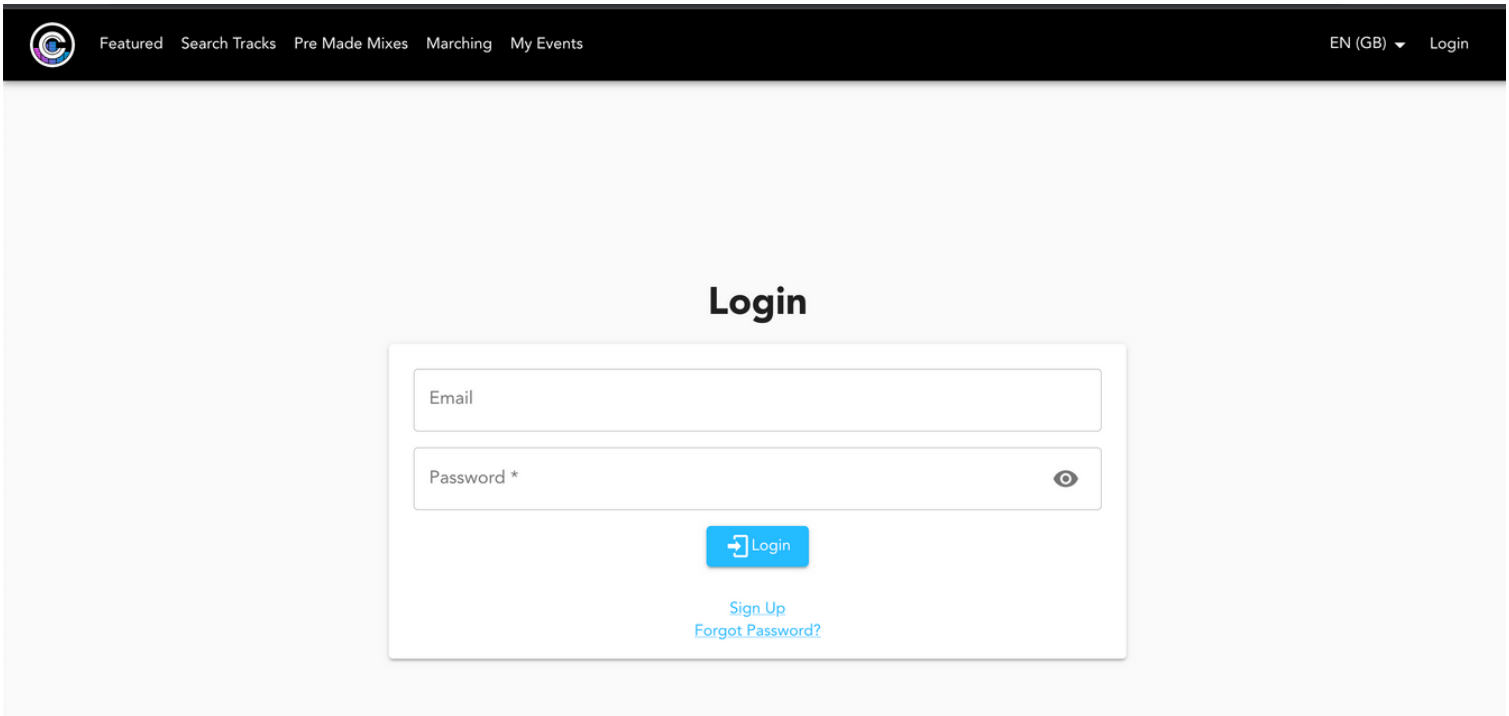
Appendix:

- ClickNclear guideline

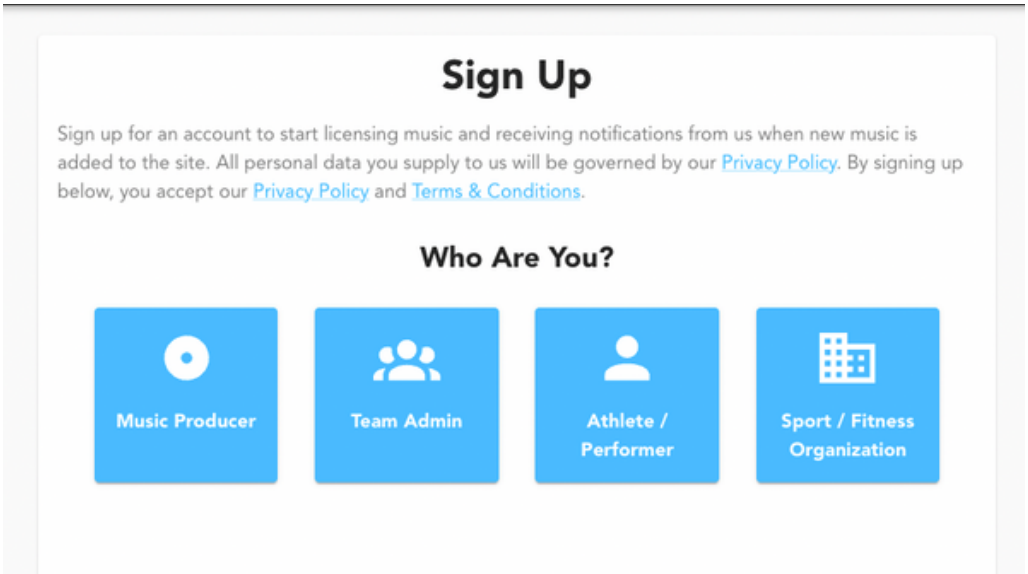
LICENSE VERIFICATION SYSTEM HOW TO'S (TEAMS / ATHLETES)

SIGNUP

The Event Organiser will send you a sign-up link.
Once you click the link you'll be taken to the log in page. If you have an account already, please log in, otherwise click 'Sign Up'.

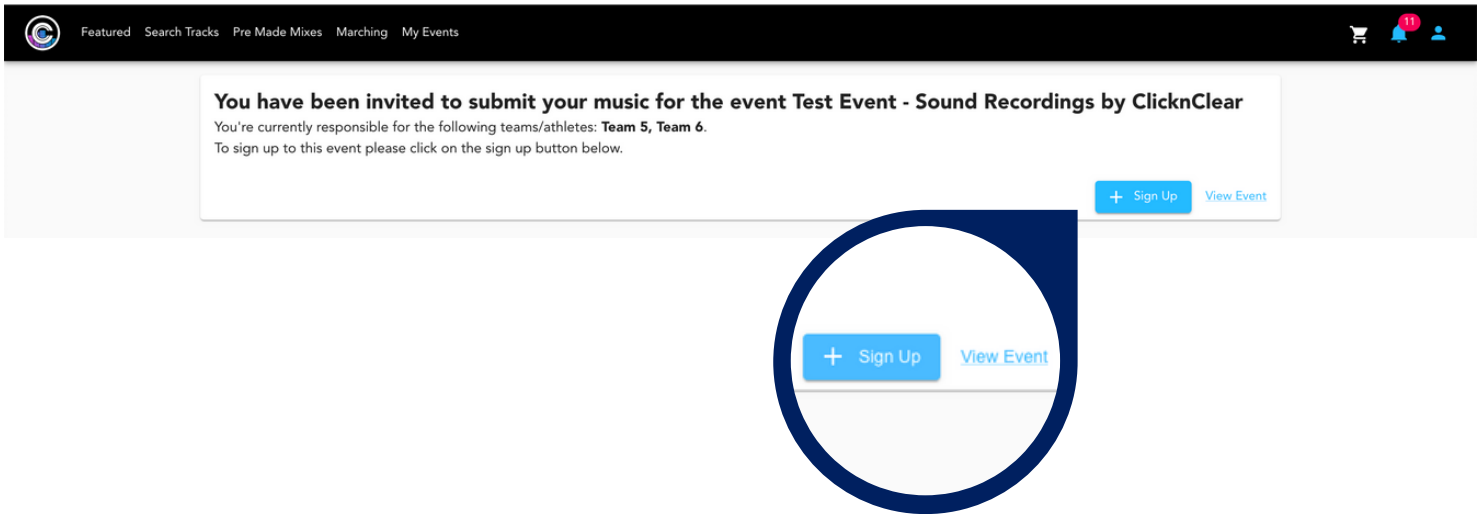


If you are a manager of a Team/Athlete/Group, please select Team Admin.
If you are an individual athlete/performer, please select Athlete/Performer.
Complete the sign-up process, then, Log In.

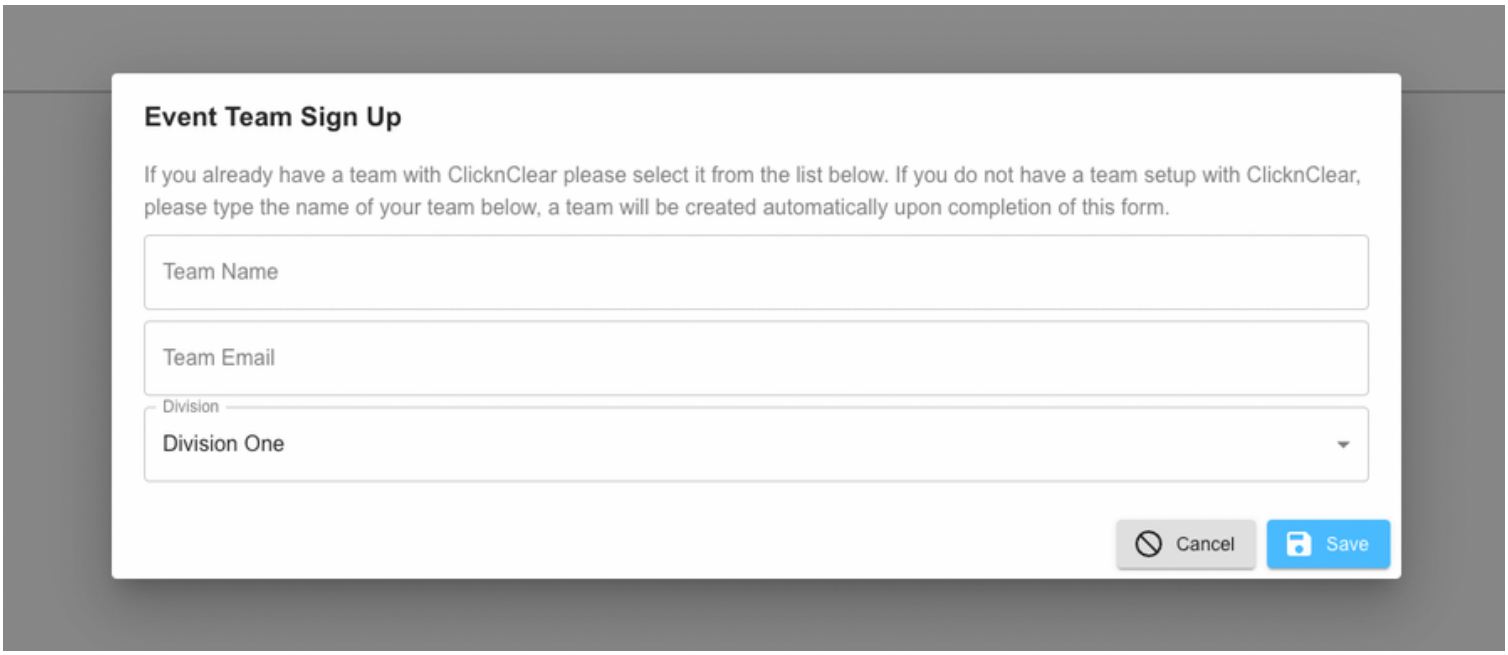


ADDING TEAMS / ATHLETES

Once logged in you'll see the invitation to the Event you have been invited to. Click 'Sign Up'.



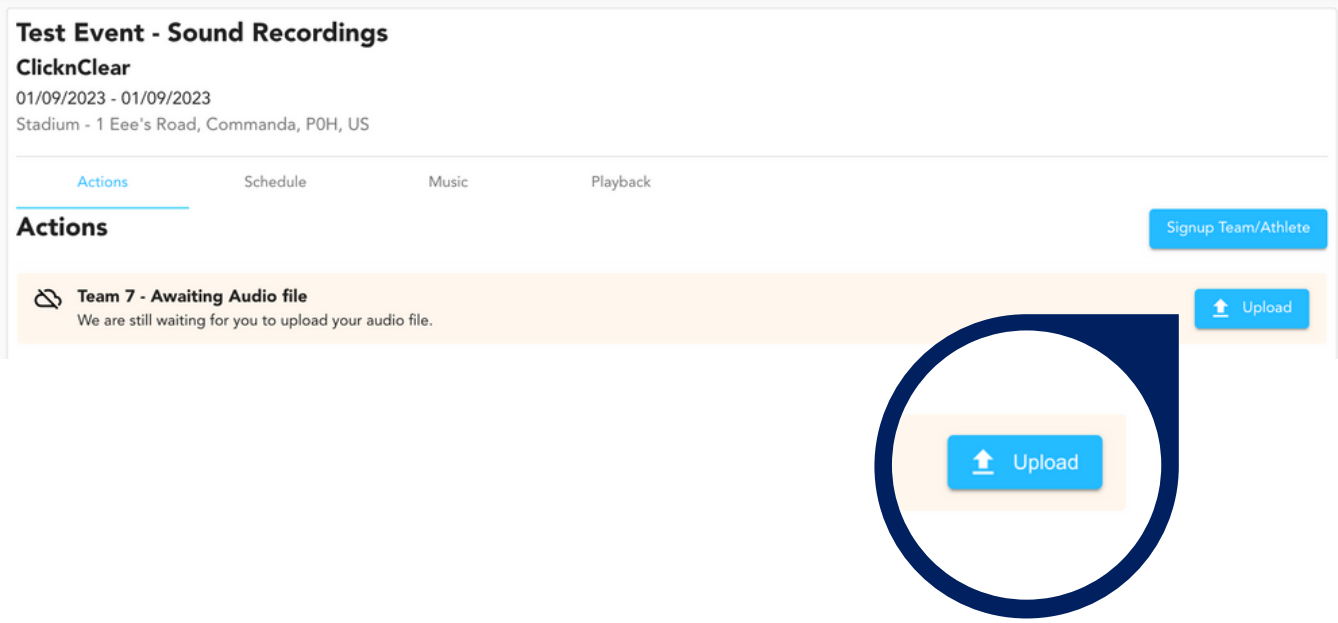
A pop-up box will appear requesting for information about the Team/Athlete you are entering for the event. Fill in this information and click 'Save'
If you need to add additional Teams/Athletes, click 'Sign Up' again and keep repeating the process until all are added.

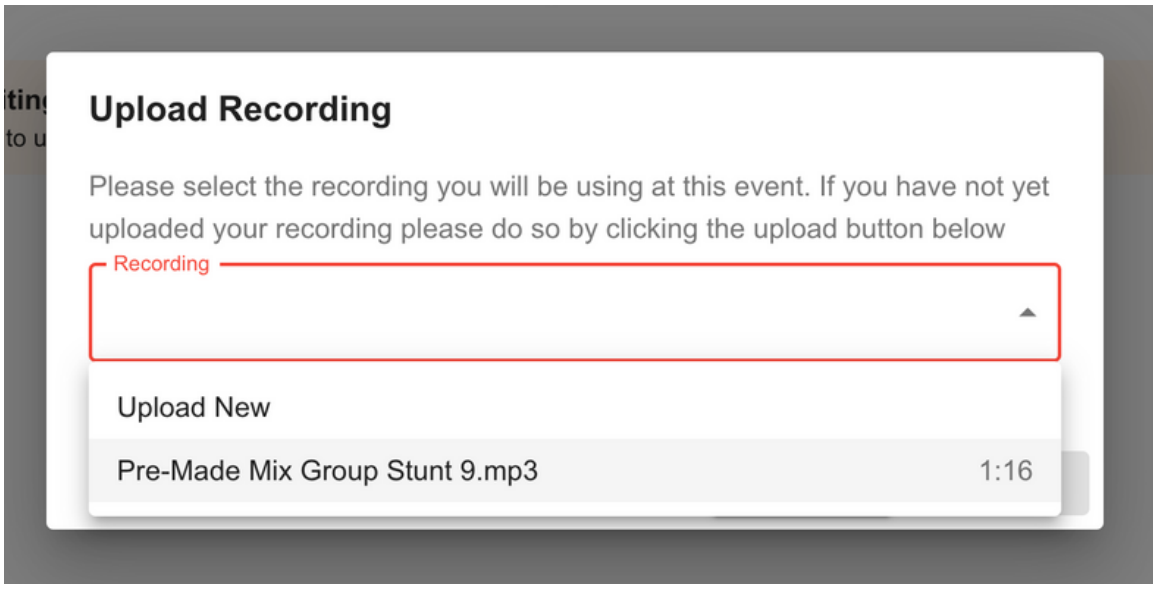


Once saved, click 'View Event'. You will be able to see all of the Teams/Athletes you have entered for the event and any actions you need to take.

UPLOAD AUDIO / SUBMIT LICENSE

This is the Event Page where you can see a list of the Teams/Athletes you have signed up to the event.
Click 'Upload' to open the audio uploader





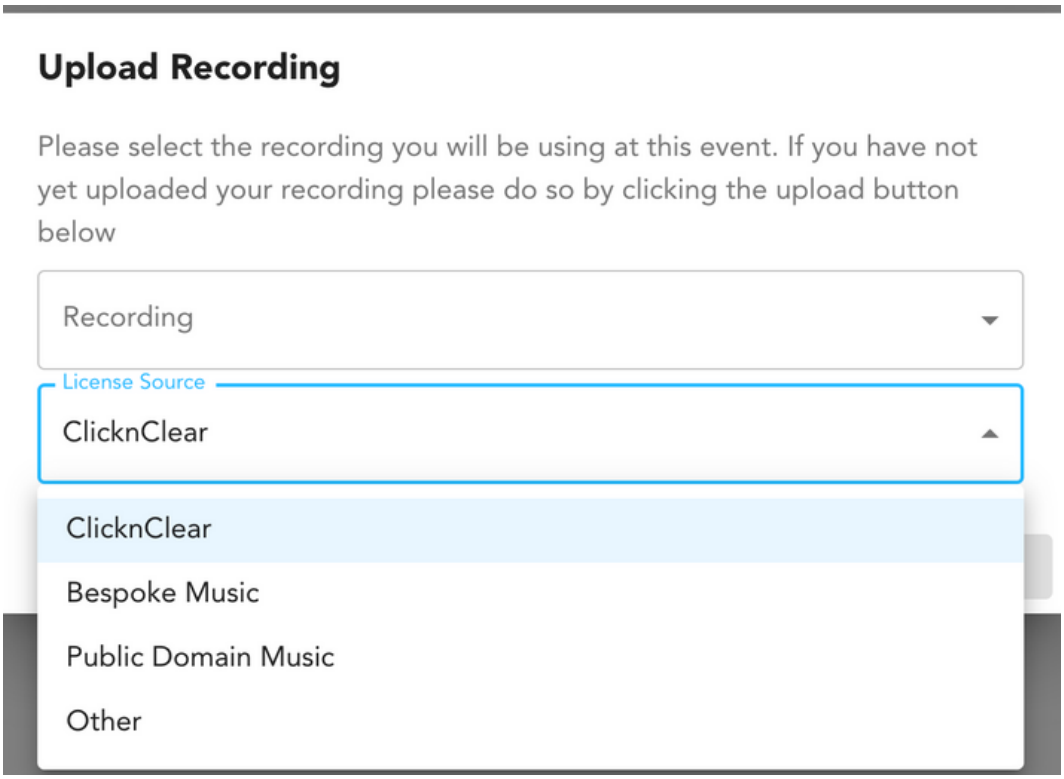
If you have recordings already uploaded, you can select them from the dropdown, if not, select 'Upload New'.

Once your music is uploaded, you must select the License Source (where you got your license, if any).

The options are:

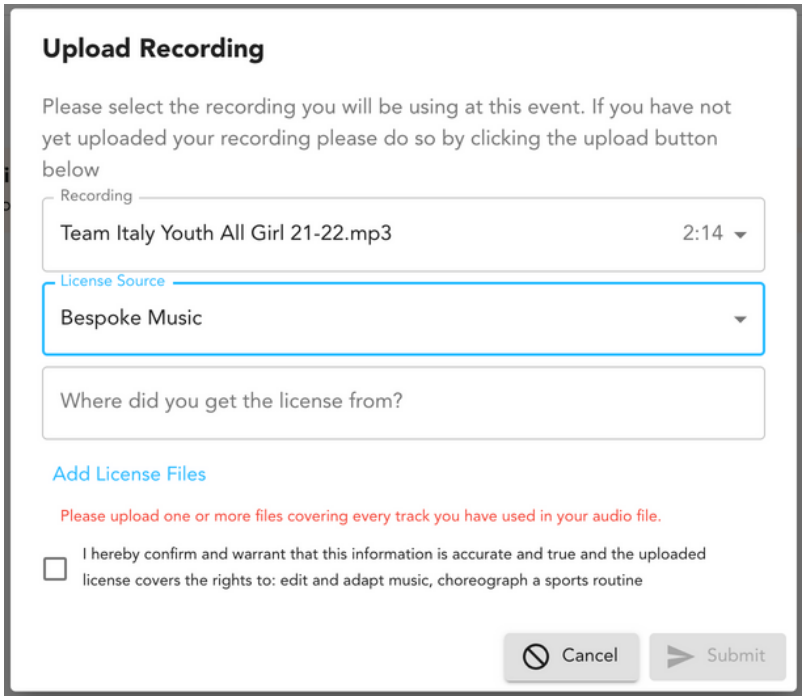
(1) ClicknClear - from our licensing platform at music.clicknclear.com *Recommended*
If you select ClicknClear, you can click 'Submit' and do not need to show proof, as our system will check for your license in our database.

1



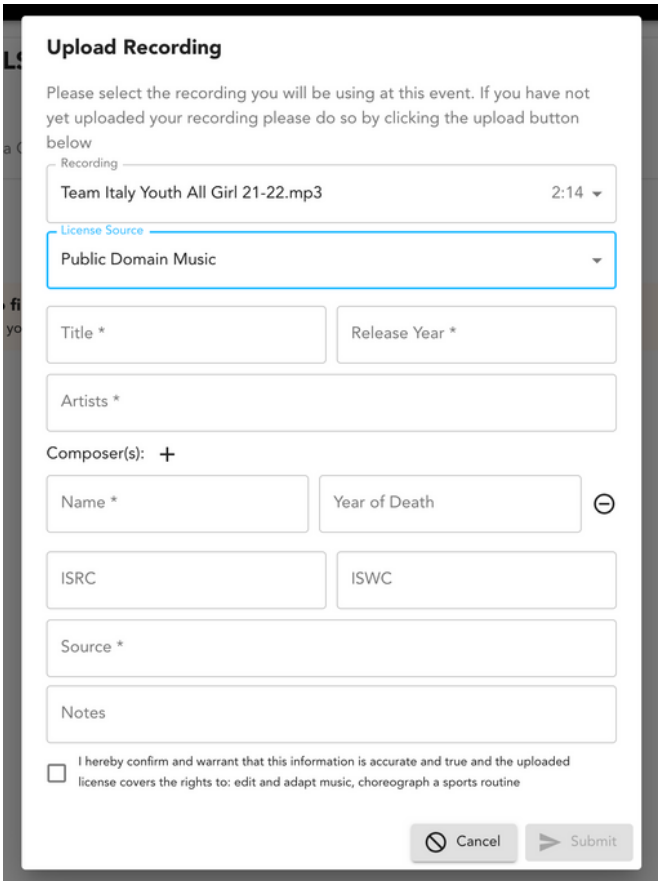
(2) Bespoke Music - music that has been custom made for you, containing no 3rd party owned music (including production music).
If you Select Bespoke Music, you will need to upload proof of license. Select Upload New, enter the License Name, where you received the license and upload your proof of license document.

2



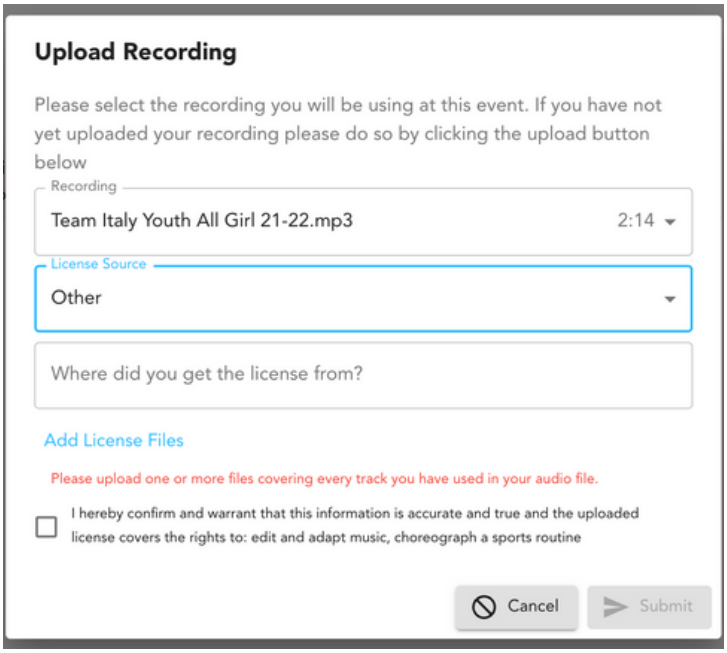
(3) Public Domain Music - music that is out of copyright. For more information, please see: https://www.clicknclear.com/what-is-copyright and go to 'Public Domain Music'.
If using Public Domain Music, you need to ensure that the recording and publishing rights meet the requirements in your country.
If you select Public Domain Music, you need to fill in the form with the required information.

3



(4) Other - Any other way you have received a license for the music.
If you select Other, you will need to upload proof of your license. Select Upload New, enter the License Name, where you received the license and upload your proof of license document.

4



MUSIC RIGHTS

The specific rights needed are:

Edit and adapt a song

Choreograph a routine

Copy for training

Perform a routine

For each song, the license(s) must:

- be from a valid source
- have been issued to the correct ensemble
- cover 100% of both the songwriting / composition owners for the above rights
- be current (i.e. validly entered into, and not expired)
- be valid for the territory in which your events take place

LVS requires you to:

- Upload the audio file
- Select the License Source
- Upload License proof

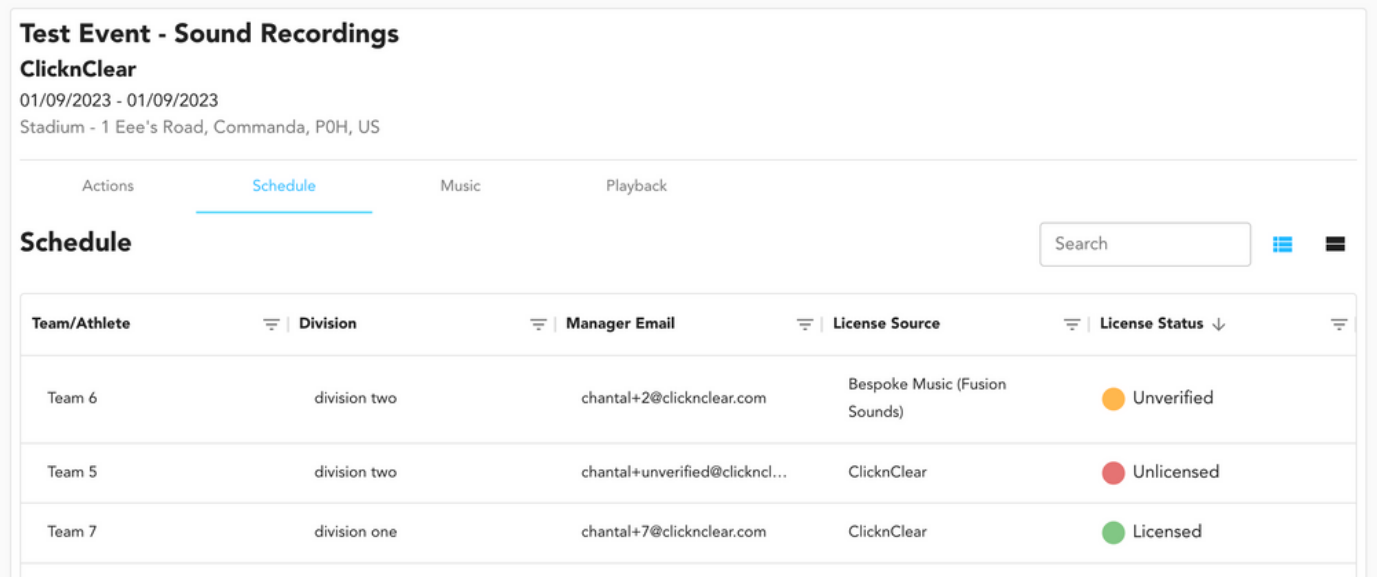
VERIFICATION RESULTS

Your music will either be:

- Licensed - the music has been recognised and matched against a valid license.
- Unverified - the music has been recognised but the Event Organiser needs to review your submission.
- Unlicensed - the music has been recognised but does not include the rights needed.

If the Event Organiser approves the submission, the status will change to 'Manually Approved'

Please note, if the music is Unlicensed or Unverified, and you selected ClicknClear as the license source, you will be able to “License Missing Tracks’. This will take you immediately to checkout on our Licensing Platform with the items that are available, already in your cart. Follow the steps to license music and our system will automatically update the verification status.

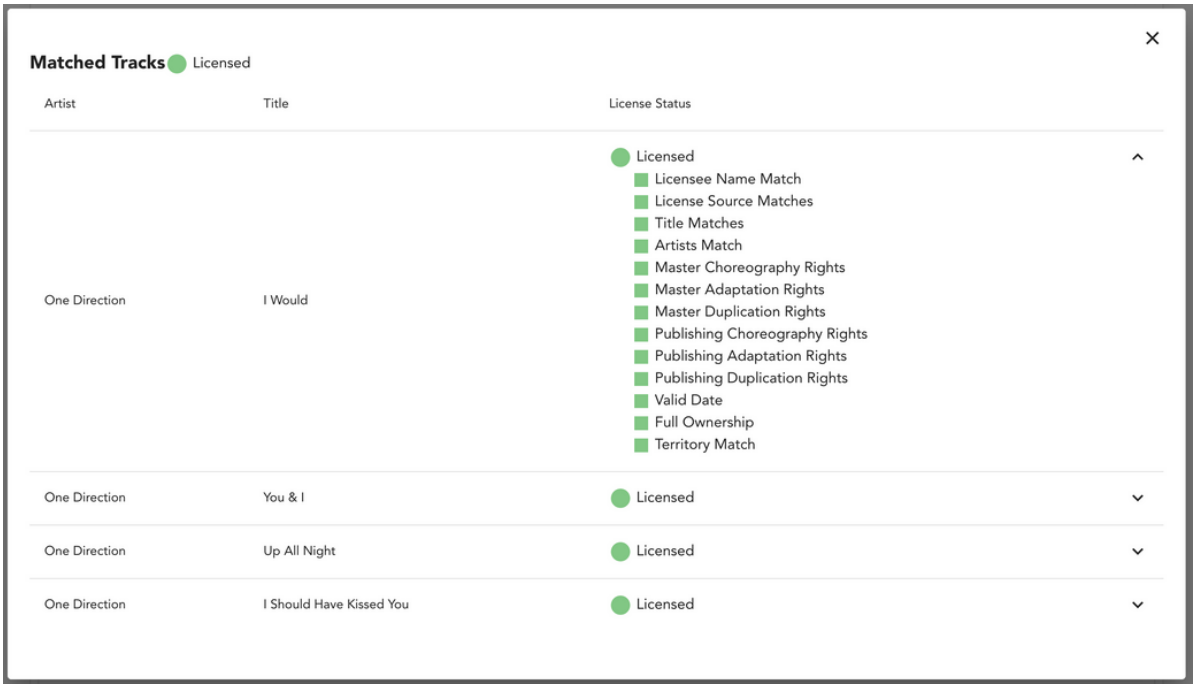


VERIFICATION RESULTS VIEW

Click on the license status for each team/athlete to view the verification breakdown for their music.

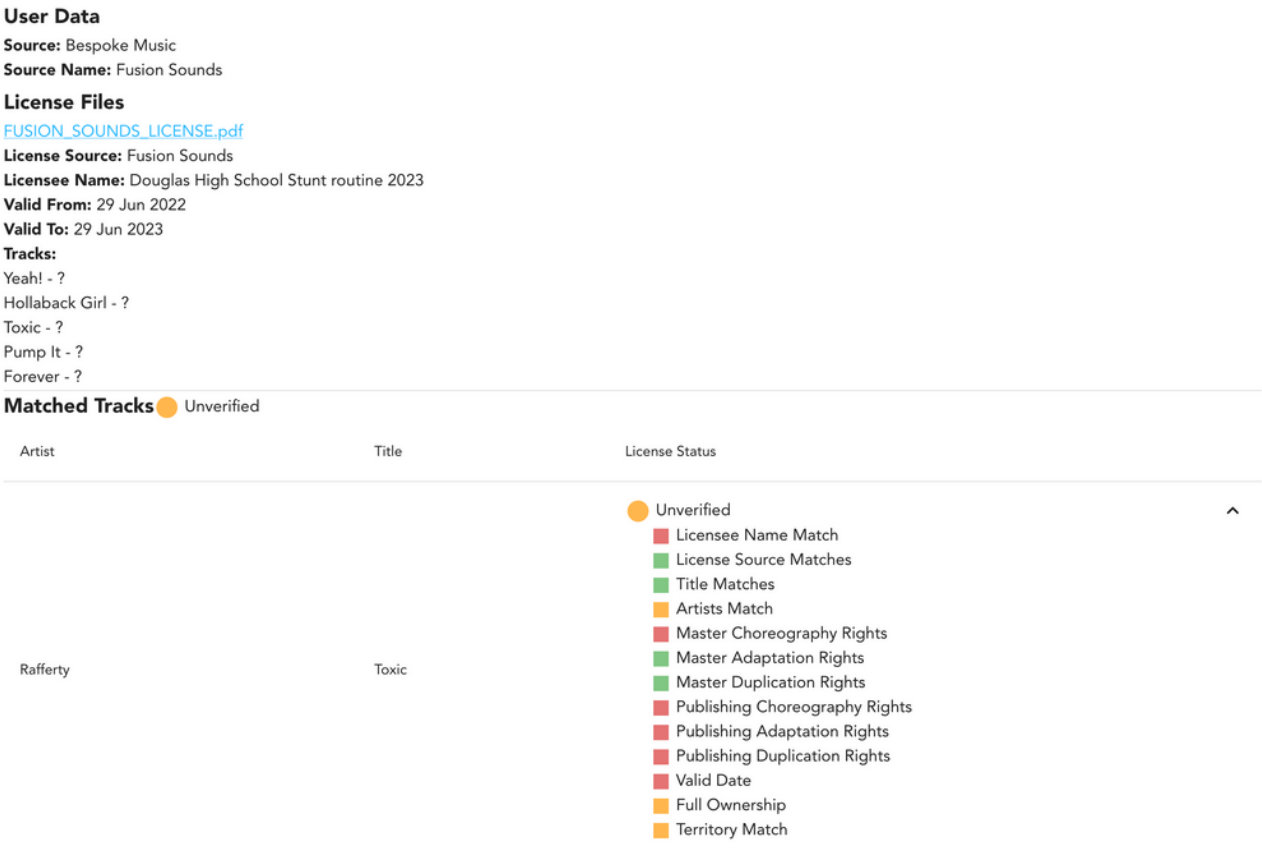
Licensed

This example shows that the music has been licensed and has all required rights.



Unverified

This example shows that the music needs to be verified by the Event Organiser because some of the required rights have not been obtained or can not be verified.



Unlicensed

This example shows that the music does not match a license agreement and therefore the rights can not be verified.