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Gymnastics**

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34TH EUROPEAN MEN'S ARTISTIC GYMNASTICS CHAMPIONSHIPS

BAKU (AZE)

9 – 13 December 2020



Directives

FIG Event ID Seniors: 16368
FIG Event ID Juniors: 16415

Dear President,

European Gymnastics is pleased to herein provide you with the Directives for the 34th European Men's Artistic Gymnastics Championships, to be held in Baku (AZE) from 9 – 13 December 2020.

These Team European Championships will be organised following the European Gymnastics & FIG Statutes and Technical Regulations, the FIG Code of Point as well as all other Rules and Guidelines valid starting 01 January 2020 onwards, any possible amendments by the date of these European Championships, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all European Gymnastics & FIG Rules and Regulations. National Federations not respecting them will not be allowed to compete.

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1. EUROPEAN GYMNASTICS

European Gymnastics

Contact person: Mrs Linda Davila

Avenue de la Gare 12

CH - 1003 Lausanne

Tel: +41 (0)21 613 10 24

Email: ldavila@europeangymnastics.com

Website: www.europeangymnastics.com



2. LOCAL ORGANISING COMMITTEE & HOST FEDERATION

Azerbaijan Gymnastics Federation

178 Heydar Aliyev Avenue

Contact person: Fatima Shafizada

MGA – Milli Gimnastika Arenasi (National Gymnastics Arena)

AZ1029 Baku, Azerbaijan

Tel: +99455 824 8612

Email: administration@agf.az

Website: www.agf.az

Event website: mini-site within the AGF website (www.agf.az)



3. LOCATION OF THE COMPETITION, TRAINING & WARM-UP HALLS

MGA – Milli Gimnastika Arenasi (National Gymnastics Arena)

178 Heydar Aliyev Avenue

AZ1029 Baku, Azerbaijan

Tel: +99412 566 9699

Email: info@mga.az

Website: www.mga.az

This gymnastics specialized Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favourite training camp venue of many gymnasts all over the world.

Training and Warm-up facilities will be located within the MGA.



MGA - Inside



Warm UP / Training Hall



4. PROVISIONAL SCHEDULE (subject to changes)

Friday 4 December	
All day	Arrival of European Gymnastics/MTC
Saturday 5 December	
All day	Arrival of European Gymnastics/MTC
All day	Arrival of delegations & judges
14:00-18:00	European Gymnastics/MTC meeting
Sunday 6 December	
All day	Arrival of delegations
09:00-11:00	European Gymnastics/MTC meeting
10:00-20:30	Training upon request
11:00-13:00	Judges' instruction for the D-jury
15:00-19:00	Judges instruction for all judges, judges' oath, Judges draw QC Juniors and Seniors, AAF Juniors and TF Seniors
09:00	Orientation meeting
Monday 7 December	
	Training as per schedule
10:00	Meeting of the judges. Podium training (All judges)
10:30-19:00	Podium training Juniors
Tuesday 8 December	
	Training as per schedule
10:00	Judges' briefing for Seniors' podium training
10:00	Last deadline to submit the starting order for Qualification Juniors
10:30-19:00	Podium training Seniors
Wednesday 9 December	
	Training as per schedule
09:00	Judges' briefing for Qualification Juniors
10:00	Last deadline to submit the starting order for Qualification Seniors
10:00-20:45	Qualification Juniors
17:00-17:30	Opening Ceremony
Thursday 10 December	
	Training as per schedule
09:00	Judges' briefing for Qualification Seniors
10:00-20:45	Qualification Seniors
Friday 11 December	
	Training as per schedule
11:00	Judges' briefing for All-Around Final Juniors
12:00-14:15	All-Around Final Juniors
15:00	Drawing of lots for the starting orders for Apparatus Finals Juniors
16:00	Last deadline to submit the starting order for Team Final Seniors

Saturday 12 December	
	Training as per schedule
15:00	Judges' briefing for Team Final Seniors
16:00-18:30	Team Final Seniors
Sunday 13 December	
	Training as per schedule
09:30	Judges' meeting & draw of lots for Apparatus Finals Juniors & Seniors
11:00-13:30	Apparatus Finals Juniors
16:00-20:00	Apparatus Finals Seniors
Tbc.	Banquet
Monday 14 December	
All day	Departure participants

5. PARTICIPATION RIGHT AND ACCREDITATIONS

Senior and Junior Gymnasts holding a valid FIG licence until the end of the competitions, and with the correct age from European Gymnastics and FIG affiliated Federations in good standings, may take part in these European Championships. An individual is entitled to only one accreditation card. If an individual has several valid "accreditable" functions, the highest function is normally selected and the access zones of the functions are cumulated. No substitutes may directly benefit from unused accreditations. The functions of judge and gymnast cannot be combined with any other function, except for gymnast who can also act as Head of Delegation.

Maximum Delegation Size

All federations are entitled to participate with either a team composed of 3 to 5 gymnasts, or a maximum of 2 individual gymnasts.

The maximum size of each delegation, as per European Gymnastics Accreditation Rules, is as follows:

Function	Junior	Senior	Combined
Gymnasts	5	5	10
Head of delegation	1	1	1
Team leader	1	1	2
Coaches	2	2	4
Doctors	1	1	1
Physiotherapist	1	1	2
Judges*	1	1	2

*Note: see also Point "9. Judging" below for additional information

Additional accreditations are at the charge of the delegations. The costs of these accreditations are as follows:

Additional Coach	EURO 180
Additional Paramedical Staff	EURO 180
Guest	EURO 180
VIP Guest	EURO 250

The cost for additional accreditations must be paid directly to the LOC.

Accreditation Application Process

Each National Federation (NF) is kindly asked to apply for Accreditation through the LOC online portal. All the details on how to access the portal and description of the application process will be provided to each NF by the LOC prior to the application process.

Each NF will be invited to log in the SmartScoring Digital Platform where a section will be available to enter accreditation details of each delegation member. This will involve entering personal information (name, date of birth etc.), assigning the correct Job Title (e.g. Athlete, Coach, Doctor) and uploading a photograph which meets the requirements below:

The photograph must follow the same requirements as for a passport:

- It must be in **colour**, should be a recent and an accurate likeness of the applicant and must not have been altered in any way
- It should be a **front view of the applicant's face, head and shoulders (facing forward and looking straight at the camera)**; hats, hair bands or dark glasses must not be worn.
- It should show the full head, without any head covering, unless worn for religious beliefs or medical reasons
- With a neutral expression and with the mouth closed
- With eyes open and clearly visible (no sunglasses or tinted glasses and no hair across the eyes)
- No objects, other people or shadows in the photo
- The **background must be plain and light colour, preferably white** but light blue and light grey will be accepted (NO black, dark blue, red etc.)
- Be clear and in sharp focus
- Be taken within the last 6 months

Details should be entered for all participants of the 2020 European Championships **no later than November 9, 2020**. This includes applications for accreditation of additional coaches, paramedical staff and guests for whom the NF will assume the participation costs, as described above.

Accreditation applications without a photo will not be accepted and Accreditation cards will not be pre- printed.

All data submitted by NFs via the SmartScoring Digital Platform are subject to European Gymnastics's approval.

The European Gymnastics Accreditation Rules will be strictly applied, notably as far as the number of accreditations per Federation is concerned. No further accreditations may be issued. Any additional person is considered a spectator and must buy entry tickets.

Accreditation Cards will not be delivered unless all financial and insurance obligations have been successfully completed.

Each NF **must also** register the full delegation on the **European Gymnastics GymData Online registration system** by the stated entry deadlines for Definitive & Nominative entry (see point 7 below).

Media Accreditations

International and local media representatives as well as federations' communication staff who are interested in covering the event can register online at (<http://registry.gymdata.online/>).

Deadline: November 25th, 2020

The European Gymnastics Accreditation Rules and Media Rules have to be strictly respected.

6. AGE LIMIT OF GYMNASTS

The age of MAG Juniors in 2020 is age 14 – 18 years old (born 2006 - 2002). The age of MAG Seniors in 2020 is minimum 18 years old (born 2002) or older

Gymnasts who have participated as a senior in World Championships, Continental Championships, World Cup Competitions and Multi-Sport Games may not participate afterwards in junior competitions.

All gymnasts must have a valid FIG licence until the end of the event.

7. REGISTRATION AND ENTRY FEES

Registrations can only be made by European Gymnastics and FIG affiliated federations in good standing, via the **GymData Online** registration tool from SmartScoring (<http://registry.gymdata.online/>) and by using the National Gymnastics Federations' login and password.

Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation **until September 9, 2020 (23:59 Swiss time) at the very latest.**

Nominative Registration

The nominative registrations must be completed by entering the composition of the delegation **until November 9, 2020 (23:59 Swiss time) at the very latest.**

Reminder: Together with the nominative registration, delegations must complete their accreditation application via the LOC online system.

Entry Fees

The Entry Fee for this event will be: EUR 150 per gymnast

To be transferred to **European Gymnastics Account** by **November 9, 2020:**

Beneficiary	European Gymnastics
Account	L 5205.70.49 European Gymnastics
Bank	Banque Cantonale Vaudoise Place St-Francois 14, CP 300 1002 LAUSANNE, Switzerland

IBAN	CH05 0076 7000 L520 5704 9
SWIFT/BIC	BCVLCH2LXXX

All bank fees in connection with the bank transfer must be covered. Please state the name of the Federation and the payment purpose on the transfer (i.e. 'AZE_2020 MAG ECH Registration Fees').

The payment must be made in EUR only.

Federations which have not fulfilled their financial obligations towards European Gymnastics or FIG (e.g. annual membership fees, unpaid invoices etc.) and the LOC (e.g. hotel accommodation) will not be allowed to participate in these European Championships.

In case of non-participation or partial participation the fee will not be reimbursed.

Sanctions

The sanctions are as follows as per European Gymnastics /TR (Article 3.2.6)

Definitive entry received after the deadline	EUR 1500.00
Nominative entry received after the deadline	EUR 1000.00
Non-participation of individuals, no participation at all (noticed at venue)	EUR 1000.00

8. LICENCES

The LOC will be responsible for checking the validity of the gymnast's Licences. **No gymnasts will be accredited without a FIG licence valid** until the end of the competitions.

Licence application forms (new or renewal) must be submitted **at least one (1) month prior to the deadline for nominative registration**. Please consult the FIG licence rules for additional information in this respect.

9. JUDGING

Each National Federation with a team or individual gymnasts for the senior **or** junior competitions has the obligation to nominate one judge. Each National Federation with teams or individual gymnasts for the senior **and** junior competition has the obligation to nominate two judges.

A participating Federation with an insufficient number of judges or without a judge will have to pay a fine to European Gymnastics as follows:

Requested by European Gymnastics	NF comes with	Sanction
2 Judges	1 Judge	EUR 2000.00
2 Judges	0 Judge	EUR 4000.00
1 Judge	0 Judge	EUR 2000.00

All judges must have a current valid FIG brevet and category according to FIG Judges rules at the time of the event.

10. DRAWING OF LOTS

The drawing of lots will decide the starting order of the qualifying competitions and the Apparatus finals. The gymnasts' drawing of lots will take place after the deadline of the Nominative Registration. The exact date, time, and location will be announced in due course by European Gymnastics to the parties concerned which are entitled to be present at the draw.

11. COMPETITION FORMAT & PROGRAMME

Qualification for the 2020 Olympic Games in Tokyo

- 2 MAG quota places for Europe will be allocated from the **Seniors' qualification** competition

As per the European Gymnastics Technical Regulations, the 2020 Artistic Gymnastics European Championships do not include senior all-around finals.

The FIG EC ratified that the 2 MAG quota places for Europe will be allocated from the qualification competitions at the 2020 MAG European Championships. IOC has granted their final approval.

The best ranked All-Around athletes who are still eligible for an Olympic quota place, with a maximum of one (1) per NOC, will obtain a quota place based on the results of the MAG qualification competition. Immediately after the completion of the final Olympic qualification event, FIG shall inform NOCs/NFs of their allocated quota places for the Olympic Games

Competition Format

QUALIFYING COMPETITION

Seniors - qualifying for Team and Apparatus Finals / All-Around ranking

Juniors - qualifying for All-Around and Apparatus Finals / Team final ranking

A senior and junior team consists of 3 - 5 gymnasts, of which up to 4 compete on each apparatus. The 3 best scores on each apparatus are added and make the total result. The NF nominates the team for each apparatus.

It is possible to participate with individual gymnasts, if a NF does not have a sufficient number of gymnasts for a full team.

JUNIORS - All-Around Final

The 24 gymnasts with the highest ranking obtained in the qualifying competition will qualify for the All- Around final. A maximum of two gymnasts per federation are allowed in the finals.

SENIORS & JUNIORS - Apparatus Finals

The 8 highest ranked gymnasts on each apparatus from the qualifying competition will be qualified for the corresponding apparatus finals.

A maximum of two gymnasts per federation will be allowed in the finals.

SENIORS - Team final

The 8 best teams from the Qualifying competition will participate in the Team Final. The teams consist of 3 to 5 gymnasts, of which up to 3 compete on each apparatus. The 3 best scores on each apparatus are added and make the total result. The NF nominates the team for each apparatus.

3 reserve gymnasts for each final are designated.

The provisional training, warm-up and competition schedules will be included in the Work Plan.

12. EQUIPMENT

The Manufacturer Supplier will be SPIETH Gymnastics. Please refer to Appendix A for the complete List of Apparatus which will be used, including the certified product names and article numbers.

13. PUBLICITY

FIG advertising and publicity rules must be respected.

As the Code of Points foresee deductions should the FIG rules for Advertising and Publicity on attire and equipment not be respected, each Federation may fill in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix E for men) if deemed necessary and send it to European Gymnastics by **September 9, 2020** at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under “Rules – Publicity” for additional information, you may also contact ldavila@europeangymnastics.com for further assistance if required.

14. VISA

Please verify immediately with your travel agent or the Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan. The Organising Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made to the LOC via SmartScoring Digital Platform until **November 9, 2020**.

It is not guaranteed by the LOC that the requests made after this deadline will be fulfilled. More information about the visa can be obtained on the following links:

- 1) <http://www.mfa.gov.az/?language=en&options=content&id=184>
- 2) <http://mfa.gov.az/?language=en&options=content&id=277>
- 3) <http://mfa.gov.az/files/file/visa%20fees.pdf>
- 4) www.evisa.gov.az

More information on visa can also be obtained from the LOC's following e-mail: administration@agf.az

15. TRANSPORTATION

International Transportation

The invited participating Federations must pay for the travel costs of their delegation members. The official arrival airport is: Aliyev International Airport (GYD).

Local Transportation

The LOC offer free local transportation to the official hotels and back for all accredited persons (if applicable) from:

1. Heydar Aliyev International Airport (GYD) (17-28 km from the official hotels, 23 - 33 minutes by car)
2. Baku Railway Station
3. Baku Bus station

Event local transportation service from the official hotels to the venue and back, as well as to any other official activities and back, will be provided to all delegations that stay at one of the official hotels, book their accommodation through the LOC and submit their Travel Schedule for Arrival and Departure to the LOC by **November 9, 2020** via SmartScoring Digital Platform.

Delegations that do not stay at one of the official hotels, did not book their accommodation through the LOC and did not submit their Travel Form in due course, will not be entitled to use the event local transportation service and will be responsible to be on time!

16. ACCOMMODATION

The LOC is delighted to provide European Gymnastics and NFs with the following selection of hotels.

Hotel category prices are per night/per person (including breakfast, VAT, farewell banquet, airport transfer and daily shuttle transfer from the hotel to the training / competition hall).

Official Hotels

Boulevard Hotel ** / Official hotel of the European Gymnastics**

Address: Baku White City Baku, Azerbaijan

Tel.: +99412 310 00 10

Fax.: +99412 310 00 11

Website: www.boulevardhotelbaku.com

The costs per person/night at Boulevard Hotel are as follows:

EUR 130 – (single room, including breakfast)

EUR 90 – (twin room, including breakfast)



Distance from Boulevard Hotel (located close to the city centre) to main destinations: To airport: 24.9 km - approx. 23 min. (by car)

To competition venue: 8.3 km - approx. 10 min. (by car)

Park Inn Hotel by Radisson Baku Hotel****

Address: 1 Azadliq Avenue, AZ1000 Baku, Azerbaijan

Tel.: +99412 490 60 00

Fax.: +99412 496 89 00

Website: <http://www.rezidorparkinn.com/>

The costs per person/night at Park Inn by Radisson Baku Hotel are as follows:

EUR 120 – (single room, including breakfast)

EUR 80 – (twin room, including breakfast)



Distance from Park Inn By Radisson Baku Hotel (located in the city centre) to main destinations: To airport: 24.8 km - approx. 23 min. (by car)

To competition venue: 8.8 km - approx. 12 min. (by car)

Midtown Hotel ***

Address: 103 Samad Vurghun str.,
Baku, Azerbaijan
Tel.: +99455 310 1515
Website: www.midtownhotel.az

The costs per person/night at Midtown Hotel are as follows:
EUR 65 – (single room, including breakfast)
EUR 50 – (twin room, including breakfast)

Distance from Midtown Hotel (located in the city centre) to main destinations: To airport: 25 km - approx. 30 min. (by car)
To competition venue: 10 km - approx. 12 min. (by car)



Emerald Hotel ***

Address: 4 Mehdi Abbasov st. Baku, Azerbaijan
Tel.: +99412 520 44 41
+99412 520 41 44
Website: www.emeraldbaku.com

The costs per person/night in Emerald Hotel are as follows:
EUR 65 – (single room, including breakfast)
EUR 50 – (twin room, including breakfast)

Distance from Emerald Hotel (located close to the competition/training venue) to main destinations:
To airport: 16.8 km - approx. 15 min. (by car)
To competition venue: 1.7 km - approx. 4 min. (by car)



The participating federations must pay for the accommodation expenses of their delegation members.

While the Accommodation Request must be submitted to the LOC online via SmartScoring Digital Platform (the link and sign in details to access the online program will be sent to the participating countries after the definitive entry's deadline) **until October 9, 2020** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

17. MEALS

Breakfast will be served at the hotels; the price is included in the cost of each hotel booking.
The Meal Plan (lunch and dinner) is not compulsory and the delegations are free to make their own meal arrangements for lunch and dinner.

The LOC proposes the following options for having meals at the below mentioned hotels/competition venue which can be ordered by the delegations if they wish:

Boulevard Hotel

Lunch – EUR 25.- (each)
Dinner – EUR 30.- (each)

Park Inn By Radisson Baku Hotel

Lunch – EUR 20.- (each)

Dinner – EUR 25.- (each)

Midtown Hotel

Lunch – EUR 15.- (each)

Dinner – EUR 15.- (each)

Emerald Hotel

Lunch – EUR 15.- (each)

Dinner – EUR 15.- (each)

The Meal Request must be submitted to the LOC via SmartScoring digital platform by **November 9, 2020** at the very latest (the link and sign in details to access the online program will be sent to the participating countries after the definitive entry's deadline).

Farewell Banquet

Due to the COVID-19 pandemic, the organisation of the farewell banquet will be confirmed in the work plan.

If it will be held, extra tickets for the banquet can be purchased for 85 EUR per person, provided that a request is sent to the LOC mail address (administration@agf.az) until **9 November 2020**.

18. PAYMENTS TO THE LOC

Payment for accommodation and meal options must be made through bank transfer to:

Beneficiary:	Azerbaijan Gymnastics Federation
Beneficiary's account:	AZ75PAHA38190EURHC0190012035
Bank:	"PASHA Bank", Baku, Azerbaijan
SWIFT:	PAHAAZ22
Correspondent:	Raiffeisen Bank International AG
Account with Institution:	Am Stadtpark 9, 1030 Vienna
Correspondent account:	1-55.081.095
SWIFT BIC:	RZBAATWW

All bank fees in connection with the bank transfer must be covered. Please state the name of your Federation and the payment purpose on the transfer. The payment must be made in **EUR** only.

Payment deadlines:

- Deposit of 50% of the total due amount **by November 9, 2020**
- Settlement of the remaining 50% **by November 23, 2020**

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: The 34th European Men's Artistic Gymnastics Championships.

19. CANCELLATION POLICY

European Gymnastics and the LOC strongly recommend that each Federation take a cancellation insurance for their accommodation and meal options.

Cancellation period - accommodation	Penalty fee
From November 9, 2020 to November 23, 2020	50 % of the total accommodation cost will be charged
After November 23, 2020	100 % cancellation fee of the total accommodation cost will be applied
Cancellation period - meal	Penalty fee
After November 23, 2020	100 % cancellation fee of the total meal cost will be applied

20. INSURANCE

European Gymnastics has concluded a contract with IMSSA International Medical & Security Sports Assistance covering all gymnasts and official judges participating in the European Championships. All other delegation members such as coaches, heads of delegation, etc are NOT insured and must present a proof of insurance at accreditation.

The Host Federation, the Organizing Committee, European Gymnastics and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The European Gymnastics and FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage.

The LOC will check the insurance coverage of each member of delegations at the Accreditation. Delegation members with insufficient insurance coverage will subsequently be offered with insurance at the Federations own charge as follows: 5 Euro per person/day.

21. WORK PLAN

The Work Plan will be sent to all participating Federations at least six weeks prior to the start of the competitions.

22. DOPING CONTROLS

Under the supervision of European Gymnastics, anti-doping control will be organized according to the valid WADA Code, International Standards and FIG Anti-Doping Rules. The anti-doping controls may take place at any time.

23. OFFICIAL HOSPITAL

City Hospital

18, Yusif Vezir Chamanzaminli str.
Baku, Azerbaijan
Tel.: +99412 449 9274

24. TOURIST PACKAGES

The Local Organizing Committee (LOC) offers packages for tourists wishing to attend the event. The packages will include accommodation (full-board accommodation is also available upon request), airport transfer, local transportation (from the hotel to the competition venue and back), tickets for competition. The tourists will also be provided with the assistance in getting visa, if necessary.

The cost of a tourist package will vary depending on tourist's preferences, hotel type (3-5*) and number of days needed.

Request for tourist packages shall be sent to the following email address: administration@agf.az

25. SUMMARY OF DEADLINES AND PAYMENTS

European Gymnastics

Items	Closing Date
Definitive Registration	September 09, 2020
Nominative Registration of the judges	September 09, 2020
Nominative Registration	November 09, 2020
Publicity Form	September 09, 2020
Payment to European Gymnastics	
Items	Closing Date
Registration Fee	November 09, 2020

Items	Closing Date
Accommodations by Numbers	October 9, 2020
Meal Reservation	November 9, 2020
Visa Request (not compulsory)	November 9, 2020
Travel Schedules	November 9, 2020
Accommodations by Name	November 9, 2020
Accreditation (online application)	November 9, 2020

Items	Closing Date
Insurance Coverage	At the accreditation

Payment to LOC	
Accommodation costs (first 50%)	November 9, 2020
Accommodation costs (last 50%)	November 23, 2020
Meals (100%)	November 23, 2020

We look forward to seeing you in Baku.

Yours Sincerely,

Nurlana Mammadzada

Secretary General



Baku, June 22, 2020

APPENDICES

Appendix 1 – List of Apparatus