

UNION EUROPÉENNE DE GYMNASTIQUE
EUROPEAN UNION OF GYMNASTICS
EUROPÄISCHE TURNUNION



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34TH EUROPEAN MEN'S ARTISTIC GYMNASTICS CHAMPIONSHIPS

IN BAKU (AZE)

MAY 27 – 31, 2020



Directives

FIG Event ID Seniors: 16368
FIG Event ID Juniors: 16415

EUROVISION
OPERATED BY EBU

SMARTSCORING

Dear President,

The Union Européenne de Gymnastique (UEG) is pleased to herein provide you with the Directives for the 34th UEG European Men's Artistic Gymnastics Championships, to be held in Baku (AZE) from May 27 – 31, 2020.

These Team European Championships will be organised following the UEG & FIG Statutes, Technical Regulations, the FIG Code of Point as well as all other Rules and Guidelines valid starting 01 January 2020 onwards, any possible amendments by the date of these European Championships, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all UEG & FIG Rules and Regulations. National Federations not respecting them will not be allowed to compete.

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1. UNION EUROPEENNE DE GYMNASTIQUE

Union Européenne de Gymnastique (UEG)
Avenue de la Gare 12
Contact person: Mrs. Linda Davila
CH - 1003 Lausanne
Tel: +41 (0)21 613 10 20
Email: ldavila@ueg.org
Website: www.ueg.org



2. LOCAL ORGANISING COMMITTEE & HOST FEDERATION

Azerbaijan Gymnastics Federation
178 Heydar Aliyev Avenue
Contact person: Fatima Shafizada
MGA – Milli Gimnastika Arenasi (National Gymnastics Arena)
AZ1029 Baku, Azerbaijan
Tel: +99455 824 8612
Email: administration@agf.az
Website: www.agf.az
Event website: mini-site within the AGF website (www.agf.az)



3. LOCATION OF THE COMPETITION, TRAINING & WARM-UP HALLS

MGA – Milli Gimnastika Arenasi (National Gymnastics Arena)
178 Heydar Aliyev Avenue
AZ1029 Baku, Azerbaijan
Tel: +99412 566 9699
Email: info@mga.az
Website: www.mga.az

This gymnastics specialized Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favourite training camp venue of many gymnasts all over the world.

Training and Warm-up facilities will be located within the MGA.



MGA - Inside



Warm UP / Training Hall



4. PROVISIONAL SCHEDULE (subject to changes)

Friday 22 May		
All day	Arrival of UEG/MTC	
Saturday 23 May		
All day	Arrival of delegations & judges	
14:00-18:00	UEG/MTC meeting	MTC room
Sunday 24 May		
All day	Arrival of delegations & judges	
09:00-11:00	UEG/MTC meeting	MTC room
10:00-20:30	Training upon request	Warm-up & Training hall
11:00-13:00	Judges' instruction for the D-jury	Judges' meeting room
15:00-19:00	Judges instruction for all judges, judges' oath, Judges draw QC Juniors and Seniors, AAF Juniors and TF Seniors	Judges' meeting room
Monday 25 May		
	Training as per schedule	Warm-up & Training hall
09:00	Orientation meeting	Artistic Lounge
10:00	Meeting of the judges. Podium training (All judges)	Judges' meeting room
10:30-19:00	Podium training Juniors	FoP
Tuesday 26 May		
	Training as per schedule	Warm-up & Training hall
10:00	Judges' briefing for Seniors' podium training	Judges' meeting room
10:00	Last deadline to submit the starting order for Qualification Juniors	Accreditation/LOC room
10:30-19:00	Podium training Seniors	FoP
Wednesday 27 May		
	Training as per schedule	Warm-up & Training hall
09:00	Judges' briefing for Qualification Juniors	Judges' meeting room
10:00	Last deadline to submit the starting order for Qualification Seniors	Accreditation/LOC room
10:00-20:45	Qualification Juniors	FoP
17:00-17:30	Opening Ceremony	FoP
Thursday 28 May		
	Training as per schedule	Warm-up & Training hall
09:00	Judges' briefing for Qualification Seniors	Judges' meeting room
10:00-20:45	Qualification Seniors	FoP
Friday 29 May		
	Training as per schedule	Warm-up & Training hall
11:00	Judges' briefing for All-Around Final Juniors	Judges' meeting room
12:00-14:15	All-Around Final Juniors	FoP
15:00	Drawing of lots for the starting orders for Apparatus Finals Juniors	MTC room
16:00	Last deadline to submit the starting order for Team Final Seniors	Accreditation/LOC room

Saturday 30 May		
	Training as per schedule	Warm-up & Training hall
15:00	Judges' briefing for Team Final Seniors	Judges' meeting room
16:00-18:30	Team Final Seniors	FoP
Sunday 31 May		
	Training as per schedule	Warm-up & Training hall
09:30	Judges' meeting & draw of lots for Apparatus Finals Juniors & Seniors	Judges' meeting room
11:00-13:30	Apparatus Finals Juniors	FoP
16:00-20:00	Apparatus Finals Seniors	FoP
Tbd	Banquet	Tbc.
Monday 01 June		
All day	Departure participants	

5. PARTICIPATION RIGHT AND ACCREDITATIONS

Senior and Junior Gymnasts holding a valid FIG licence until the end of the competitions, and with the correct age from UEG and FIG affiliated Federations in good standings, may take part in these European Championships. An individual is entitled to only one accreditation card. If an individual has several valid “accreditable” functions, the highest function is normally selected and the access zones of the functions are cumulated. No substitutes may directly benefit from unused accreditations. The functions of judge and gymnast cannot be combined with any other function, except for gymnast who can also act as Head of Delegation.

Maximum Delegation Size

All federations are entitled to participate with either a team composed of 3 to 5 gymnasts, or a maximum of 2 individual gymnasts.

The maximum size of each delegation, as per UEG Accreditation Rules, is as follows:

Function	Junior	Senior	Combined
Gymnasts	5	5	10
Head of delegation	1	1	1
Team leader	1	1	2
Coaches	2	2	4
Doctors	1	1	1
Physiotherapist	1	1	2
Judges	1	1	2

Additional accreditations are at the charge of the delegations. The costs of these accreditations are as follows:

Additional Coach	EURO 200
Additional Paramedical Staff	EURO 200
Guest	EURO 200

The cost for additional accreditations must be paid directly to the LOC.

Accreditation Application Process

Each National Federation (NF) is kindly asked to apply for Accreditation through the LOC online portal. All the details on how to access the portal and description of the application process will be provided to each NF by the LOC prior to the application process.

Each NF will be invited to log in the SmartScoring Digital Platform where a section will be available to enter accreditation details of each delegation member. This will involve entering personal information (name, date of birth etc.), assigning the correct Job Title (e.g. Athlete, Coach, Doctor) and uploading a photograph which meets the requirements below:

The photograph must follow the same requirements as for a passport:

- It must be in **colour**, should be a recent and an accurate likeness of the applicant and must not have been altered in any way
- It should be a **front view of the applicant's face, head and shoulders (facing forward and looking straight at the camera)**; hats, hair bands or dark glasses must not be worn.
- It should show the full head, without any head covering, unless worn for religious beliefs or medical reasons
- With a neutral expression and with the mouth closed
- With eyes open and clearly visible (no sunglasses or tinted glasses and no hair across the eyes)
- No objects, other people or shadows in the photo
- The **background must be plain and light colour, preferably white** but light blue and light grey will be accepted (NO black, dark blue, red etc.)
- Be clear and in sharp focus
- Be taken within the last 6 months

Details should be entered for all participants of the 2020 European Championships **until no later than April 30th, 2020**. This includes applications for accreditation of additional coaches, paramedical staff and guests for whom the NF will assume the participation costs, as described above.

Accreditation applications without a photo will not be accepted and Accreditation cards will not be pre-printed.

All data submitted by NFs via the SmartScoring Digital Platform are subject to UEG's approval.

The UEG Accreditation Rules will be strictly applied, notably as far as the number of accreditations per Federation is concerned. No further accreditations may be issued. Any additional person is considered a spectator and must buy entry tickets.

Accreditation Cards will not be delivered unless all financial and insurance obligations have been successfully completed.

Each NF **must also** register the full delegation on the **UEG GymData Online registration system** by the stated entry deadlines for Definitive & Nominative entry (see point 7 below).

Media Accreditations

International and local media representatives as well as federations' communication staff who are interested in covering the event can register online at <https://registry.gymdata.online/>.

Deadline: May 10th, 2020

The UEG Accreditation Rules and Media Rules have to be strictly respected.

6. AGE LIMIT OF GYMNASTS

The age of MAG Juniors in 2020 is age 14 – 18 years old (born 2006 - 2002)

The age of MAG Seniors in 2020 is minimum 18 years old (born 2002) or older

Gymnasts who have participated as a senior in World Championships, Continental Championships, World Cup Competitions and Multi-Sport Games may not participate afterwards in junior competitions.

All gymnasts must have a valid FIG licence until the end of the event.

7. REGISTRATION AND ENTRY FEES

Registrations can only be made by UEG affiliated federations in good standing, via the **GymData Online** registration tool from SmartScoring (<http://registry.gymdata.online/>) and by using the National Gymnastics Federations' login and password.

An email will be sent to all National Federation once the programme is ready to be used.

Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation **until February 27, 2020 (23:59 Swiss time) at the very latest.**

Nominative Registration

The nominative registrations must be completed by entering the composition of the delegation **until April 30, 2020 (23:59 Swiss time) at the very latest.**

Reminder: Together with the nominative registration, delegations must complete their accreditation application via the LOC online system.

Entry Fees

The Entry Fee for this event will be: EUR 150 per gymnast

To be transferred to **UEG Account** by **April 30, 2020**:

Beneficiary	Union Europeenne de Gymnastique
Account	L 5205.70.49 European Union of Gymnastics
Bank	Banque Cantonale Vaudoise Place St-Francois 14, CP 300 1002 LAUSANNE, Switzerland
IBAN	CH05 0076 7000 L520 5704 9
SWIFT/BIC	BCVLCH2LXXX

All bank fees in connection with the bank transfer must be covered. Please state the name of the Federation and the payment purpose on the transfer (i.e. 'AZE_2020 MAG ECH Registration Fees'). **The payment must be made in EUR** only.

Federations which have not fulfilled their financial obligations towards the UEG or FIG (e.g. annual membership fees, unpaid invoices etc.) and the LOC (e.g. hotel accommodation) will not be allowed to participate in these European Championships.

In case of non-participation or partial participation the fee will not be reimbursed.

Sanctions

The sanctions are as follows as per UEG/TR (Article 3.2.6)

Definitive entry received after the deadline	EUR 1500.00
Nominative entry received after the deadline	EUR 1000.00
Non-participation of individuals, no participation at all (<i>noticed at venue</i>)	EUR 1000.00

8. LICENCES

The LOC will be responsible for checking the validity of the gymnast's Licences. **No gymnasts will be accredited without a valid FIG licence.**

Licence application forms (new or renewal) must be submitted **at least one (1) month prior to the deadline for nominative registration.** Please consult the FIG licence rules for additional information in this respect.

9. JUDGING

Each National Federation with a team or individual gymnasts for the senior **or** junior competitions has the obligation to nominate one judge. Each National Federation with teams or individual gymnasts for the senior **and** junior competition has the obligation to nominate two judges.

A participating Federation with an insufficient number of judges or without a judge will have to pay a fine to the UEG as follows:

Requested by UEG	NF comes with	Sanction
2 Judges	1 Judge	EUR 2000.00
2 Judges	0 Judge	EUR 4000.00
1 Judge	0 Judge	EUR 2000.00

All judges must have a current valid FIG brevet and category according to FIG Judges rules at the time of the event.

10. DRAWING OF LOTS

The drawing of lots will decide the starting order of the qualifying competitions and the Apparatus finals. The gymnasts' drawing of lots will take place after the deadline of the Nominative Registration. The exact date, time, and location will be announced in due course by the UEG to the parties concerned which are entitled to be present at the draw.

11. COMPETITION FORMAT & PROGRAMME

Qualification for the 2020 Olympic Games in Tokyo

- 2 MAG quota places for Europe will be allocated from the **Seniors' qualification** competition

As per the UEG Technical Regulations, the 2020 Artistic Gymnastics European Championships do not include senior all-around finals.

The FIG EC ratified that the 2 MAG quota places for Europe will be allocated from the qualification competitions at the 2020 MAG European Championships. IOC has granted their final approval.

The best ranked All-Around athletes who are still eligible for an Olympic quota place, with a maximum of one (1) per NOC, will obtain a quota place based on the results of the MAG qualification competition. FIG will confirm and publish, from a separate ranking list (All-Around final ranking from Qualifications, with all gymnasts participating), the athletes who obtain the quota places after the qualification competition at the 2020 MAG European Championships.

Competition Format

QUALIFYING COMPETITION

Seniors - qualifying for Team and Apparatus Finals / All-Around ranking

Juniors - qualifying for All-Around and Apparatus Finals / Team final ranking

A senior and junior team consists of 3 - 5 gymnasts, of which up to 4 compete on each apparatus. The 3 best scores on each apparatus are added and make the total result. The NF nominates the team for each apparatus.

It is possible to participate with individual gymnasts, if a NF does not have a sufficient number of gymnasts for a full team.

JUNIORS - All-Around Final

The 24 gymnasts with the highest ranking obtained in the qualifying competition will qualify for the All-Around final.

A maximum of two gymnasts per federation are allowed in the finals.

SENIORS & JUNIORS - Apparatus Finals

The 8 highest ranked gymnasts on each apparatus from the qualifying competition will be qualified for the corresponding apparatus finals.

A maximum of two gymnasts per federation will be allowed in the finals.

SENIORS - Team final

The 8 best teams from the Qualifying competition will participate in the Team Final. The teams consist of 3 to 5 gymnasts, of which up to 3 compete on each apparatus. The 3 best scores on each apparatus are added and make the total result. The NF nominates the team for each apparatus.

3 reserve gymnasts for each final are designated.

The provisional training, warm-up and competition schedules will be included in the Work Plan.

12. EQUIPMENT

The Manufacturer Supplier will be SPIETH Gymnastics. Please refer to Appendix A for the complete List of Apparatus which will be used, including the certified product names and article numbers.

13. PUBLICITY

FIG advertising and publicity rules must be respected.

As the Code of Points foresees deductions should the FIG rules for Advertising and Publicity on attire and equipment not be respected, each Federation may fill in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix E for men) if deemed necessary and send it to the UEG by **February 27, 2020** at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under “Rules – Publicity” for additional information, you may also contact ldavila@ueg.org for further assistance if required.

14. VISA

Please verify immediately with your travel agent or the Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan. The Organising Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made to the LOC via SmartScoring Digital Platform until **April 30th, 2020**.

It is not guaranteed by the LOC that the requests made after this deadline will be fulfilled.

More information about the visa can be obtained on the following links:

- 1) <http://www.mfa.gov.az/?language=en&options=content&id=184>
- 2) <http://mfa.gov.az/?language=en&options=content&id=277>
- 3) <http://mfa.gov.az/files/file/visa%20fees.pdf>
- 4) www.evisa.gov.az

More information on visa can be obtained from the LOC's following e-mail: administration@agf.az

15. TRANSPORTATION

International Transportation

The invited participating Federations must pay for the travel costs of their delegation members. The official arrival airport is: Aliyev International Airport (GYD).

Local Transportation

The LOC offer free local transportation to the official hotels and back for all accredited persons (if applicable) from:

1. Heydar Aliyev International Airport (GYD) (17-28 km from the official hotels, 23 - 33 minutes by car)
2. Baku Railway Station
3. Baku Bus station

Event local transportation service from the official hotels to the venue and back, as well as to any other official activities and back, will be provided to all delegations that stay at one of the official hotels, book their accommodation through the LOC and submit their Travel Schedule for Arrival and Departure to the LOC by **April 30th, 2020** via SmartScoring Digital Platform.

Delegations that do not stay at one of the official hotels, did not book their accommodation through the LOC and did not submit their Travel Form in due course, will not be entitled to use the event local transportation service and will be responsible to be on time!

16. ACCOMMODATION

The LOC is delighted to provide the UEG and NFs with the following selection of hotels.

Hotel category prices are per night/per person (including breakfast, VAT, farewell banquet, airport transfer and daily shuttle transfer from the hotel to the training / competition hall).

Official Hotels

Boulevard Hotel ****

Address: Baku White City
Baku, Azerbaijan
Tel.: +99412 310 00 10
Fax.: +99412 310 00 11
Website: www.boulevardhotelbaku.com



The costs per person/night at Boulevard Hotel are as follows:
EUR 130 – (single room, including breakfast)
EUR 90 – (twin room, including breakfast)

Distance from Boulevard Hotel (located close to the city centre) to main destinations:
To airport: 24.9 km - approx. 23 min. (by car)
To competition venue: 8.3 km - approx. 10 min. (by car)

Park Inn Hotel by Radisson Baku Hotel****

Address: 1 Azadliq Avenue, AZ1000
Baku, Azerbaijan
Tel.: +99412 490 60 00
Fax.: +99412 496 89 00
Website: <http://www.rezidorparkinn.com/>



The costs per person/night at Park Inn by Radisson Baku Hotel are as follows:
EUR 120 – (single room, including breakfast)
EUR 80 – (twin room, including breakfast)

Distance from Park Inn By Radisson Baku Hotel (located in the city centre) to main destinations:
To airport: 24.8 km - approx. 23 min. (by car)
To competition venue: 8.8 km - approx. 12 min. (by car)

Harmony Hotel ***

Address: 7C Khagani Rustamov St, Baku 1025
Baku, Azerbaijan
Tel.: +99450 777 65 55
+99412 404-80-70
Website: <https://www.harmonyhotel.az/>



The costs per person/night at Harmony Hotel are as follows:
EUR 65 – (single room, including breakfast)
EUR 50 – (twin room, including breakfast)

Distance from Harmony Hotel (located in the city centre) to main destinations:
To airport: 24.8 km - approx. 27 min. (by car)
To competition venue: 8.2 km - approx. 12 min. (by car)

Emerald Hotel ***

Address: 4 Mehdi Abbasov st.
Baku, Azerbaijan
Tel.: +99412 520 44 41
+99412 520 41 44
Website: www.emeraldbaku.com



The costs per person/night in Emerald Hotel are as follows:
EUR 65 – (single room, including breakfast)
EUR 50 – (twin room, including breakfast)

Distance from Emerald Hotel (located close to the competition/training venue)
to main destinations:
To airport: 16.8 km - approx. 15 min. (by car)
To competition venue: 1.7 km - approx. 4 min. (by car)

The participating federations must pay for the accommodation expenses of their delegation members.

While the Accommodation Request must be submitted to the LOC online via SmartScoring Digital Platform (the link and sign in details to access the online program will be sent to the participating countries after the definitive entry's deadline) **until March 16th, 2020** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

17. MEALS

Breakfast will be served at the hotels; the price is included in the cost of each hotel booking. The Meal Plan (lunch and dinner) is not compulsory and the delegations are free to make their own meal arrangements for lunch and dinner.

The LOC proposes the following options for having meals at the below mentioned hotels/competition venue which can be ordered by the delegations if they wish:

Boulevard Hotel

Lunch – EUR 25.- (each)

Dinner – EUR 30.- (each)

Park Inn By Radisson Baku Hotel

Lunch – EUR 20.- (each)

Dinner – EUR 25.- (each)

Harmony Hotel

Lunch – EUR 15.- (each)

Dinner – EUR 15.- (each)

Emerald Hotel

Lunch – EUR 15.- (each)

Dinner – EUR 15.- (each)

The Meal Request must be submitted to the LOC via SmartScoring digital platform by **April 30th, 2020** at the very latest (the link and sign in details to access the online program will be sent to the participating countries after the definitive entry's deadline).

Farewell Banquet

Accredited Delegation members who will stay at one of the official hotels and will book their accommodation through the LOC will receive a free ticket for the Farewell Banquet.

Extra tickets for the banquet can be purchased for 85 EUR per person, provided that a request is sent to the LOC mail address (administration@agf.az) until **April 30th, 2020**.

18. PAYMENTS TO THE LOC

Payment for accommodation and meal options must be made through bank transfer to:

Beneficiary:	Azerbaijan Gymnastics Federation
Beneficiary's account:	AZ75PAHA38190EURHC0190012035
Bank:	"PASHA Bank", Baku, Azerbaijan
SWIFT:	PAHAAZ22
Correspondent:	Raiffeisen Bank International AG
Account with Institution:	Am Stadtpark 9, 1030 Vienna
Correspondent account:	1-55.081.095
SWIFT BIC:	RZBAATWW

All bank fees in connection with the bank transfer must be covered. Please state the name of your Federation and the payment purpose on the transfer. The payment must be made in **EUR** only.

Payment deadlines:

- Deposit of 50% of the total due amount **by March 16th, 2020**
- Settlement of the remaining 50% **by April 30th, 2020**

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: The 34th European Men's Artistic Gymnastics Championships.

19. CANCELLATION POLICY

The UEG and the LOC strongly recommend that each Federation take a cancellation insurance for their accommodation and meal options.

Cancellation period	Penalty fee
From March 16, 2020 to April 6, 2020	30 % of the total accommodation cost will be charged
from April 7, 2020 to May 1, 2020	50 % of the total accommodation cost will be charged
after May 1, 2020	100 % cancellation fee of the total accommodation cost will be applied

20. INSURANCE

The UEG has concluded a contract with IMSSA International Medical & Security Sports Assistance covering all gymnasts and official judges participating in the European Championships. All other delegation members such as coaches, heads of delegation, etc are NOT insured and must present a proof of insurance at accreditation.

The Host Federation, the Organizing Committee, the UEG and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The UEG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage.

The LOC will check the insurance coverage of each member of delegations at the Accreditation. Delegation members with insufficient insurance coverage will subsequently be offered with insurance at the Federations own charge as follows: 5 Euro per person/day.

21. WORK PLAN

The Work Plan will be sent to all participating Federations at least six weeks prior to the start of the competitions.

22. DOPING CONTROLS

Under the supervision of the UEG, anti-doping control will be organized according to the valid WADA Code, Standards and FIG Anti-Doping Rules. The anti-doping controls may take place at any time.

23. OFFICIAL HOSPITAL

City Hospital
18, Yusif Vezir Chamanzaminli str., Baku, Azerbaijan
Tel.: +99412 449 9274

24. TOURIST PACKAGES

The Local Organizing Committee (LOC) offers packages for tourists wishing to attend the event. The packages will include accommodation (full-board accommodation is also available upon request), airport transfer, local transportation (from the hotel to the competition venue and back), tickets for competition. The tourists will also be provided with the assistance in getting visa, if necessary.

The cost of a tourist package will vary depending on tourist's preferences, hotel type (3-5*) and number of days needed.

Request for tourist packages shall be sent to the following email address:

administration@agf.az

25. SUMMARY OF DEADLINES AND PAYMENTS

For the UEG

Items	Closing Date
Definitive Registration	February 27, 2020
Nominative Registration of the judges	February 27, 2020
Nominative Registration	April 30, 2020
Publicity Form	February 27, 2020
Payment to UEG	
Items	Closing Date
Registration Fee	April 30, 2020

For the LOC (online via SmartScoring digital portal)

Items	Closing Date
Accommodations by Numbers	March 16, 2020
Meal Reservation	April 30, 2020
Visa Request (not compulsory)	April 30, 2020
Travel Schedules	April 30, 2020
Accommodations by Name	April 30, 2020
Accreditation (online application)	April 30, 2020

Items	Closing Date
Insurance Coverage	At the accreditation

Payment to LOC	
Accommodation costs (first 50%)	March 16, 2020
Accommodation costs (last 50%)	April 30, 2020
Meals (100%)	April 30, 2020

We look forward to seeing you in Baku

Yours Sincerely,

Nurlana Mammadzada
Secretary General



Place, date: Baku, 06.12.2019

APPENDICES

- Appendix 1 – List of Apparatus