FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



RG World Cup Sofia Sofia (BUL) 12 – 14 April 2019 Individual and Group



Revised 05 January 2019

DIRECTIVES

Event ID: 15006

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **BULGARIA** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 Fax: +41 (0) 21 321 55 19 / Direct +41 (0) 21 321 55 29 e-mail: smartinet@fig-gymnastics.org website: http://www.fig-gymnastics.com	
HOST FEDERATION	Bulgarian Gymnastics Federation Mr. Krasimir Dunev, President 75, "Vassil Levski" blvd., 1040 Sofia, Bulgaria Tel: +(359 02) 9300 614 Fax: +(359 02) 9800 626 e-mail: bulgym@abv.bg	
LOCAL ORGANIZING COMMITTEE (LOC)	Bulgarian Rhythmic Gymnastics Federation 75, "Vassil Levski" blvd., 1040 Sofia, Bulgaria Ms. Rossina Atanassova Tel: +(359 02) 9300 629 Fax: +(359 02) 980 16 70 e-mail BRGF: bulrg@abv.bg e-mail Event: bulrg@abv.bg website: http://www.fbgr.org/World_Cup_2018_Sofia.html	
LOCATION	Sofia, Bulgaria	
DATE	12 - 14 April 2019	
VENUE	Arena Armeets Sofia 4th kilometer 1, "Asen Yordanov" str. Tel: +359 2 9033 606 Fax: +359 2 9033 750 Sofia, Bulgaria website: http://arenaarmeec.com/	

The multifunctional "Arena Armeets" disposes with separate Competition Hall, Training Hall and Warm-up Hall, and all other necessary sports facilities for big sports events.



APPARATUS SUPPLIED Spieth – Floors Beijing 1792080:

Training hall(s): 3 floors Warm-up area: 4 floors Competition hall: 1 floor

APPARATUS CONTROL

The presence of at least one Technician from the Official Apparatus Manufacturer will be guaranteed by the Organizing Member Federation for the installation of the RG competition floors in the competition hall, the warm-up hall, and the training hall(s), as well as throughout the duration of training, podium training, warm-up and competition.

The Technical Delegate, accompanied by the Technician of the Apparatus Manufacturer will proceed to the apparatus control in the competition hall, warm-up hall and training hall(s) prior to training and competition.

The Apparatus control includes the check of the dimensions of the RG competition floors which must respect the valid FIG Apparatus Norms. All floors must be set up correctly and the RG competition floors in the different halls must be identical.

PROVISIONAL SCHEDULE

10 April 2019 (Wednesday): Arrival of the delegations

11 April 2019 (Thursday): Training and Orientation meeting

Judges' Instruction

12 April 2019 (Friday): Judges' briefing and draw

All-around/Qualifications Ind. and Group

13 April 2019 (Saturday): All-around/Qualifications Individual and Group

14 April 2019 (Sunday): Judges' meeting

Finals Individual and Group
Departures of the delegations

World Cup Competitions must be separate and distinct competition and may not be combined with any other Competitions.

COMPETTION

Individuals

15 April 2019 (Monday):

All-Around which serve as qualification for the Apparatus Final:

FORMAT PARTICIPATION

All Individual gymnasts have to participate in the All-Around qualification

Apparatus Finals:

 The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition participate in the Finals

Group competitions:

All-Around which serve as qualification for the Routine Final:

All Groups have to participate in the Qualifications

Final Group Routines:

The top eight (8) groups of each Group Routines will qualify for the Finals.

FEDERATIONS INVITED

All FIG Member Federations in good standing are invited.

SIZE OF DELEGATION AND FIG LICENSE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

The maximum size of the invited delegation is as follows:

	Individual	Group	Joint
Head of Delegation	1	1	1
Team Manager (for Groups only)	-	1	1
Coach	2 max. 1 per gymnast	1	
Gymnasts	2	6	8
Medical Doctor	1	1	1
Paramedical Staff	1	1	2
Judges	1	1	2
TAC zone 1 for coach	1	2	3
TAC zone 3 for Head of Delegation	1	1	1

AGE LIMITS

16 years in the year of the competition

JUDGES AND JUDGES' PANELS

Competitions will be evaluated by two Judges' Panels as follows:

- 4 Difficulty (D) Judges (min. cat. 2)
- 6 Execution (E) Judges (min. cat. 3)
- 2 Line (L) and 1 Time (T) Judges (min. cat. 4)

Priority will be given to the highest categories.

The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the RG Technical Delegate.

The participating member federations must send minimum one qualified judge if they participate with individual gymnasts and one qualified judge if they participate with a group.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the online nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.

Such invitation must be made through the respective Member Federation. Should the

FIG TECHNICAL DELEGATE REGISTRATION DEADLINES	Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation. The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC by 11 February 2019) should a federation fail to bring the required number of judges or judges without the requested qualification (brevet). The FIG Technical Delegate will be proposed by the FIG RG TC. He/she will serve as President of the Superior Jury. Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG platform.			
DEADLINEO	Provisional registration	14 December 2019	(4 months p	rior to the event)
	Definitive registration:	11 February 2019	·}	rior to the event)
	Nominative registration	11 March 2019	(4 weeks pri	or to the event)
	Late registrations are subjec	t to fines as follows:		
	Fine for missing or late Pro	ovisional Registration		CHF 500
	Fine for missing or late De	finitive Registration		CHF 750
	Fine for missing or late No	minative Registration		CHF 500
DRAWING OF LOTS	The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) within two weeks after the closing date of the nominative registration. Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.			
ENTRY FEES	 The non-reimbursable cost for the Entry Fee is as follows: EUR 50 per Individual gymnast EUR 120 per Group. 			
ACCOMMODATION	·			

Second category - 4**** Triada Hotel

BB (bed and breakfast):

80 EUR per person in single room

60 EUR per person in double room

50 EUR per person in triple room

Third category - Low cost hotel - 3*** ATM Hotel

BB (bed and breakfast):

65 EUR per person in single room

45 EUR per person in double room

35 EUR per person in triple room

The prices charged for the hotel rooms cannot exceed the usual hotel rates.

The invited participating federations must pay for the accommodation expenses of their delegation members, except for the below mentioned gymnasts for whom accommodation will be paid by the LOC (from the official arrival day to the official departure day):

- The top three (3) gymnasts in the All-Around ranking from the previous World Championships present at the event
- The top three (3) Groups in the All-Around ranking from the previous World Championships present at the event

The Organizing member Federation shall determine the hotel at its discretion, but may not chose the "low cost" category hotel for the above mentioned gymnasts.

The costs for the accommodations must be paid to the LOC by **11 March 2019** as follows: 100% (by the deadline for the Nominative registration).

While the Accommodation Form must be returned to the LOC by **14 January 2019** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis. The LOC reserves the right to propose some of the other above-mentioned hotels in case the hotel of the federations' first choice is fully booked.

Cancellation/Reimbursement Policy:

50% of Accommodation cost shall be reimbursed if the cancelation occurs up to 1 month prior to the event. After, no reimbursement will be made.

Please note that the LOC is kindly asking the participating nations to fill in the Accommodation Form online via the following link:

http://swc2019.com/delegations/login

MEALS

The costs per person and per meal are as follows:

Lunch: 20 EUR Dinner: 20 EUR

The meal plan starts by the dinner on the delegations' official arrival day and ends with the breakfast on the official departure day.

The invited participating federations must pay for the meals expenses of their delegation members, except for the below mentioned gymnasts for whom meals will be paid by the LOC (from the official arrival day to the official departure day):

• The top three (3) gymnasts in the All-Around ranking from the previous World

	Championships present at the event
	The top three (3) Groups in the All-Around ranking from the previous World Championships present at the event
	Please note that the LOC is kindly asking the participating nations to fill in the Meals Form online via the following link:
	http://swc2019.com/delegations/login
	The Meals Form must be filled in by 11 February 2019 at the very latest and 100% of the costs for the meals must be paid to the LOC by 11 March 2019.
	Cancellation/Reimbursement Policy: 50% of the meals cost shall be reimbursed if the cancelation occurs up to 1 month prior to the event. After, no reimbursement will be made.
FINAL BANQUET	The Local Organizing Committee is pleased to organize in the evening of 14 th April 2019 a free of charge final banquet for all accredited members in the delegations.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the International travel costs of their delegation members.
	Please note that the LOC is kindly asking the participating nations to fill in the Travel Schedule Form online via the following link:
	http://swc2019.com/delegations/login
	by 11 March 2019 at latest.
TRANSPORTATION	The LOC will provide local transportation (i.e. from/to the airport, railway station and/or bus station as well as from/to the hotel and the Competition, Training, and Warm-up Halls and from/to any other official activity) for the period from 10 April (arrival day) to 15 April 2019 (departure day) inclusive for the delegation members who book their accommodation through LOC.
	The cost for the local transportation are included in the accommodation price.
VISA	Please verify immediately with your travel agent or the Bulgarian Embassy or Consulate in your country if a visa is required for your travel to Bulgaria. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 11 February 2019 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
	In order to avoid the risk of no visa issuing because of late requests the LOC recommends to the participating federations to send extended lists of participants by the above-mentioned deadline.
	Bulgaria applies a visa-free system for holders of valid Schengen visas.
INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).
	Delegation members with insufficient insurance cover must inform the LOC in advance.

The LOC will subsequently offer insurance at the Federations own charge as follows: 20 EUR per person.

Details on IMSSA procedure: https://www.imssa-sos.com/en/. Access code:

- FIG
- 22AYCA094186

ACCREDITATION

Accreditation of all delegations will take place at the venue of the event upon their arrival.

Heads of delegation have to check the names of their own delegation members and the hotel reservation; they also have to show proof of all necessary payments made.

They have to bring to the accreditation office:

- the passports of all participants
- the gymnasts' licenses
- a CD with the national anthem
- the national flag
- certification of insurance for **all** delegation members covering illness, accidents and repatriation
- Proof for full payment towards the LOC
- Individuals/Groups' music* 1 CDs for each exercise/routine

*Note: All participating federations are kindly requested to upload online the music of their gymnasts/Groups at the time of the Nominative entry (max. size 10 MB; file format – mp3). The upload should be done via the following link:

http://swc2019.com/delegations/login

Photos for the accreditation must be uploaded online via the same link by the deadline of the Nominative registration.

Format: jpg/jpeg, Size: up to 250 kb.

FINANCIAL OBLIGATIONS

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Cup.

Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.

BANK ACCOUNT INFORMATION

Payment for the ENTRY FEE must be made via bank transfer in EUR only to:

Beneficiary name: Bulgarian Rhythmic Gymnastics Federation Beneficiary address: 75, "Vasil Levski" blvd., 1040 Sofia, Bulgaria

Bank name: DSK BANK

Bank address: "Shipchenski prohod" blvd, bl. 240

Branch name: Geo Milev (if necessary)

Branch No: 2118 (if necessary)

IBAN: BG37 STSA 9300 0000 2248 52

BIC: STSABGSF

Additional bank account for accommodation and meals

Payment for the accommodation meals (if applicable) must be made via bank transfer in EUR only to:

Beneficiary Bulgarian Live Music

Beneficiary address 62 Tsanko Tserkovski str., 1164 Sofia, Bulgaria

Account number 70001523220089

Bank UNICREDIT BULBANK

Bank address 7 Sveta Nedelia sq., 1000 Sofia, Bulgaria

Iban BG53UNCR70001523220089

Swift code UNCRBGSF

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: **XXX Federation**, **RG World Cup Sofia 2019**

(for example: SUI Federation, RG World Cup Sofia 2019).

The participating federation is responsible for covering <u>all bank fees</u> in connection with the bank transfers.

The LOC does not accept any cash payment.

TIE BREAKING RULES

In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulation Section 3 shall be applied.

After application of the tie breaking rules outlined in the current FIG Technical Regulation Section 3, if there is still a tie:

For participation to the Apparatus Final (Individual) and Final Routine (Group):

- If there is still a tie, the tied gymnasts / groups will proceed to the final For Prize money:
 - The prize money of the tied ranks will be added and divided by the number of ties.

For World Cup Points:

 The World Cup points of the tied ranks will be added and divided by the number of ties.

For Yearly winner (Rules for the RG FIG World Cup Series 2017,2018, 2018, 2020):

- The number of ranks of the three counting competitions achieved by the respective gymnast/group will be added and the gymnast/group with the lowest total will prevail.
- If there is still a tie, the total score of the three counting exercises will be added and the gymnast/group with the highest total will prevail.
- If there is still a tie, the total execution score of the three counting exercises will be added and the gymnast/group with the highest total execution score will prevail

PRIZE MONEY

The Prize Money paid by the Organizing Member Federation (free of any deductible taxes) will be distributed in CHF (<u>or its equivalent in Euro</u>) according to the requirement mentioned in the 2017-2020 RG World Cup Rules:

Individuals All Around	6 000
Individuals by each apparatus	3 250
Groups All Around	3 500
Groups Finals 5 and 3+2 each	3 500

Individuals All Around:

	Ranking	Total of 6 000 -	
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	(Min. CHF 6'000)
1	2'000
2	1'500
3	1'000
4	500
5	400
6	300
7	200
8	100

Individuals – per apparatus:

Ranking	Total of 3 250 Min. 3'250
1	1'000
2	750
3	500
4	300
5	250
6	200
7	150
8	100

Groups All Around:

Ranking	Total of CHF 3 500 Min. 3'500
1	Min. 2'000
2	Min. 1'000
3	Min. 500

Groups – per routine (5 and 3+2) each:

Ranking	Total of CHF 3 500 Min. 3'500
1	Min. 2'000
2	Min. 1'000
3	Min. 500

Should less than 4 federations participate in the World Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

ASSIGNMENT OF WORLD CUP POINTS FOR THE RANKING LIST

The results and the updated FIG World Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Cup Ranking Lists for:

- Individual All-Around
- Individual per apparatus
- Group All-Around
- Group Routine

are established for the four World Cup Series, beginning with the first World Cup competition of the series and ending with the last World Cup event of the series (4 competitions).

For the Individual All-Around and Apparatus Ranking Lists, World Cup Points are assigned to the competitors **by name**.

For the Groups All-Around and Routine Ranking Lists, World Cup Points are assigned to the **Federation**. The Groups are listed **by Federation** only.

Rank	Points	
	Individuals	Groups
1	50	50
2	45	45
3	40	40
4	35	35
5	30	30
6	25	25
7	20	20
8	18	15
9	16	10
10	14	5
11	12	4
12	10	3
13	9	-
14	8	-
15	6	-
16	4	-
17	2	-
18	1	-

Should less than 4 federations participate per apparatus or per category in the World Cup competition (Individual Gymnasts and/or Groups), no World Cup Points will be given.

YEARLY WINNER

The yearly winner of the World Cup Series is the Gymnast/Group with the highest number of points of each of the World Cup Series Ranking List of the respective year, after the last event of the series, **counting the 3 best results out of 4.**

A special award ceremony will be held at the last World Cup Competition of the year in which the winning gymnasts/groups shall receive a Cup.

EVENT MANAGER

Ms. Rossina Atanassova 75, "Vassil Levski" blvd. 1040 Sofia, Bulgaria

Tel: +359 02 9300628 Fax: +359 02 9801670

e-mail: <u>bulrg@abv.bg</u> or <u>bulrg_fed@abv.bg</u>

MEDIA

Local Media Officer: Ms. Krastina Ivanova ivanova.kv@bnr.bg and

Tel: +359 2 9300 629 Mobile phone: +359 888 088854 Fax: +359 2 980 16 70

SOCIAL MEDIA	https://www.facebook.com/FIG-RG-Sofia-World-Cup-for-Individual-and-Group-2017-26-30-April-1731635403751189/
MEDICAL SERVICES	The medical services will be provided by the Bulgarian Sport Medicine Centre. Doctors in charge: Dr. Maria Bobeva Dr. Georgi Popov Dr. Stefan Hristov. FIG will be informed of any changes if necessary.
OFFICIAL HOSPITAL	Sofia Med Hospital bul. "G. M. Dimitrov" № 16 1797 Sofia Bulgaria www.hospitalsofiamed.com Phones: +359 02 / 465 0000 +359 02 / 465 0001 +359 02 / 465 0002 Cell Phones: +359 895 555 444 +359 895 555 442 +359 895 555 443
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 4 doping controls for Individual gymnasts and 4 for Groups. The doping controls (collection of samples) will be made by NADO. The samples analyses will be made in the WADA-accredited laboratory in Viena, Austria. LOC Person in charge: Ms. Rada Vrazheva
MARKETING	FIG advertising and publicity norms must be respected.
TELEVISION	Television coverage is compulsory. The Organizing Member Federation must guarantee the production of a basic feed (international signal). The International signal must be available for the FIG and its Right holders free of charge at the international Broadcasting Centre or at the Gateway without any limitations and free of any access fees. Host Broadcaster – Bulgarian National Television (reportages and live). 29, San Stefano str., 1504 Sofia - Bulgaria International Activity Department: intl_relations@bnt.bg Sports Editors' office: sport@bnt.bg Contact person: Mrs. Galia Mitreva mobile phone: +359 (0)888 295 735 Mrs. Snezhana Dimitrova International TV Rights Distribution +359 02.814 21 53 +359 02.814 26 63 +359 (0) 889 33 29 82 (mobile) fax: +359 02 943 60 21 e-mail: s_karabasheva@bnt.bg
SCORING, RESULT SERVICE AND VIDEO CONTROL	IRCOS will not be available. The LOC will provide a scoring and result service, including a high quality video system which will allow the recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Superior Jury and the President of the Superior Jury. The videos will be sent to the FIG within one week after the competition.

RULES AND REGULATIONS

The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:

- Statutes
- Code of Ethics
- Technical Regulations
- World Cup Rules for Rhythmic Gymnastics
- Licenses Rules
- Code of Points and relevant Help Desk
- General Judges' Rules
- Specific Judges' Rules for Rhythmic Gymnastics
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee

DEADLINES SUMMEAR

Provisional Registration (on line)	14 December 2018
Definitive Registration (on line)	11 February 2019
Nominative Registration (on line)	11 March 2019
Accommodation Form	14 January 2019
Meals Form	11 February 2019
Travel Schedule Form	11 March 2019
Visa Request Form	11 February 2019
Payment of the Entry Fee	11 March 2019
Payment of the Accommodation Costs (100%)	11 March 2019
Payment of the Meals (100%)	11 March 2019
Payment of the fine for missing judge	11 March 2019

Sincerely Yours,

Sofia, 29 June 2018

Place and date:

Stamp

Signature of the President or Secretary General of the FIG affiliated NF